



PRODUCT CATALOG

LARGEST, MOST COMPREHENSIVE PORTFOLIO OF ADULT LEARNING RESOURCES



AVAILABLE
ANYWHERE, AT ANYTIME,
ON ANY DEVICE



Keys 4 Work (Applied Mathematics, Workplace Documents, Graphic Literacy)

The *Keys 4 Work* series focuses instruction on Applied Mathematics, Workplace Graphics, and Workplace Documents. Available in both print and digital formats, this series provides contextualized instruction in key math and reading skills. Applied Math addresses critical thinking, mathematical reasoning, and problem solving techniques which are contextualized to the workplace. Workplace Graphics provides instruction in graphs, diagrams, and other visuals that are in common use in the workplace. Workplace Documents focuses on the reading skills needed to comprehend workplace documents in order to make work-related decisions and solve real-world problems.

Financial Literacy/Wellness

Aztec's Financial Literacy Series is designed to elevate participants' financial well-being by providing a comprehensive learning experience. It addresses the key elements of the Teaching Skills That Matter framework for Financial Literacy. These include having the confidence, knowledge, and skills needed to make financial decisions that promote financial self-sufficiency, stability, and well-being which lead to financial empowerment. Specific skills include the ability to effectively locate, evaluate, and use financial information, resources, and services and to make informed decisions about financial obligations, budgeting, credit, debt, and planning for the future.

Independent Living Series

Of life's many transitions, the most challenging may occur from adolescence to adulthood. For the first time, young adults must care for themselves—as well as for others. Independent Living provides instruction in the foundational skills needed to develop lasting social, life, and career skills. The series' engaging narrative, high-impact graphics, and other components enhance the learning experience.

COMING
SOON





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OUR MISSION

Creating equitable access and sustainable impact in the lives of the people we serve.

OUR VISION

To educate, empower and elevate adult learners for a better tomorrow. Aztec has been in the business of improving adult and young adult lives through computerized skills and print remediation since its inception. With an industry-leading understanding of the way in which adult populations learn best, Aztec is committed to helping adult learners succeed and achieve their goals.

Focused on the needs of the adult learner, Aztec Software has the largest, most comprehensive portfolio of content in the industry. From SOFTWARE to MOBILE solutions to PRINT materials available in both ENGLISH and SPANISH, Aztec meets learners where they are, producing best in class outcomes.

To learn more about the full range of solutions available or to connect with an Aztec Account Manager, please visit aztecsoftware.com, or email sales@aztecsoftware.com.

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ADULT BASIC EDUCATION - DIGITAL Fundamentals Series

CASAS GOALS

- Reading: 203 & Below
- Math: 193 & Below

TABE 11/12

- Reading: 300 – 441
- Total Math: 300 – 448
- Language: 300 – 457

Fundamentals

The **Fundamentals** Series is designed for low-level, adult learners or transitional ESL students and includes scaffolded academic preparation in **Reading, Writing, Mathematics at Grade Level Equivalency 0.5 – 2.9** to facilitate students transitioning from Beginning ABE Literacy to Beginning Basic NRS levels or ESL to ABE through the attainment of the **fundamental skills necessary for academic and workplace success.**



ALL Academic Successes **MUST** begin with the **FUNDAMENTALS**. The symbiotic relationships between Reading, Mathematics, and Language Arts require a comprehensive approach to education inclusive of a multi-disciplinary teaching methodology.

The Aztec **Fundamentals** Series is the perfect place to begin, whether your student is an English Language Learner or life intervened in their education. **Beginning at 0.5 Grade Level Equivalency** – but written for adults – the **Fundamentals** Series sets the groundwork in all three of the major academic areas of Reading, Mathematics, and Language Arts. With a scaffolded approach, each concept utilizes and enhances the concepts mastered before it.

The **Fundamentals** Series provides diagnostic, learning, and practice opportunities that assess and prescribe a customized individual learning plan to assist learners in the remediation of basic skills. By **using mature life and work situations with age-appropriate graphics** to present the lessons, the learner is engaged, challenged, and inspired by the learning.

FEATURES

- Strategic **scaffolding of instruction** accelerates the acquisition and retention of academic skills.
- Students are provided with personalized learning plans that maximize instruction time and lead to **Measurable Skill Gains (MSGs)**.
- Students can progress through the entire spectrum of **Educational Functioning Levels (EFLs)** while on the same learning platform.
- Learning experiences utilize **multiple modalities** including audio/visual elements that provide for a deeper degree of interest and immersion in the learning experience.
- Ongoing **formative assessments** assure mastery and instill confidence as students progress through each unit.
- Teachers can develop individualized learning plans through the creation of **custom classes** that meet the specific needs of each learner.

TOPICS INCLUDE THE FOLLOWING



MATH

- Number Skills
- Place Value
- Mathematical Properties
- Fractions
- Problem Solving
- Reasoning
- Measurement
- Geometry
- Data Analysis



READING

- Letters & Sounds
- Short & Long Vowels
- Consonant Blends
- Words & Word Families
- Syllables



LANGUAGE

- Sight & Root Words
- Prefixes & Suffixes
- Compound Words
- Capitalization & Punctuation
- Grammar & Usage
- Parts of Speech
- Prepositions & Conjunctions
- Reading in the Content Areas
- Sentences
- Basic Writing Skills
- The Writing Process

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ADULT BASIC EDUCATION - DIGITAL Foundations Series

CASAS GOALS

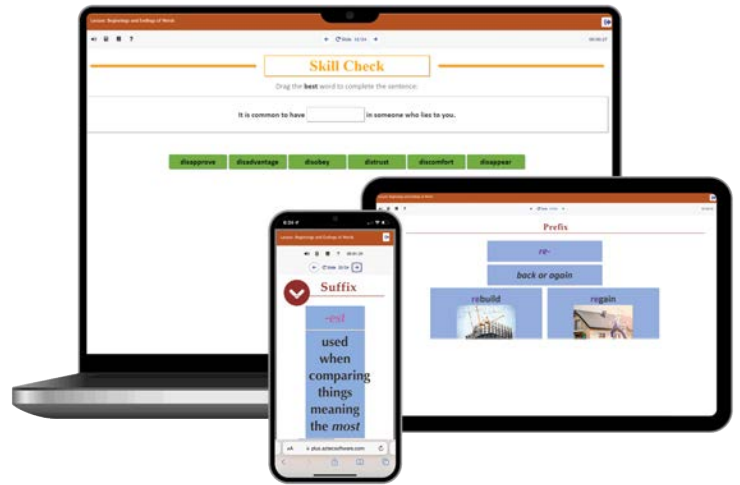
- Reading: 204 – 227
- Math: 194 – 214

Foundations

TABE 11/12

- Reading: 442 – 535
- Total Math: 449 – 536
- Language: 458 – 546

The **Foundations** Series is designed for adult learners at **Grade Level Equivalency 3.0 – 5.9** and includes academic preparation in **Reading, Writing, and Mathematics**. This program assists learners in the remediation of their basic skills, increases retention, and creates a deep understanding of academic concepts.



ALL Academic Successes build on the **FOUNDATIONS** of knowledge. The learning of Reading, Mathematics, and Language Arts require a comprehensive, **multi-disciplinary teaching methodology**.

The Aztec **Foundations** Series is the perfect place to continue instruction and **build upon basic skills**. Focusing on Grade Level Equivalency 3.0-5.9 – but written for adults – the **Foundations** Series sets the groundwork in all three of the key academic areas of Reading, Language Arts, and Mathematics. With a **scaffolded approach**, each concept utilizes and enhances the concepts mastered before it.

The **Foundations** Series uses a diagnostic, learning, and practice methodology that assesses and prescribes customized individual learning plans to assist learners in the remediation of their basic skills. By using mature life and **work situations** and age-appropriate graphics, the learner is **engaged, challenged**, and better able to **comprehend and master** learning elements.

FEATURES

- Strategic **scaffolding of instruction** accelerates the acquisition and retention of academic skills.
- Students are provided with personalized learning plans that maximize instruction time and lead to **Measurable Skill Gains** (MSGs).
- Students can progress through the entire spectrum of **Educational Functioning Levels** (EFLs) while on the same learning platform.
- Learning experiences utilize **multiple modalities** including audio/visual elements that provide for a deeper degree of interest and immersion in the learning experience.
- Ongoing **formative assessments** assure mastery and instill confidence as students progress through each unit.
- Teachers can develop individualized learning plans through the creation of **custom classes** that meet the specific needs of each learner.

TOPICS INCLUDE THE FOLLOWING



MATH

- Number Skills
- Adding & Subtracting
- Multiplying & Dividing
- Fractions & Decimals
- Problem Solving
- Measurement
- Algebra
- Geometry
- Personal Financial Skills



READING

- Vocabulary Skills
- Reading Comprehension
- Maps & Illustrations
- Graphic Information



LANGUAGE

- Writing Process
- Grammar
- Punctuation
- Spelling
- Sentence Structure
- Writing Applications

CONTACT an Aztec Rep for Pricing

ADULT BASIC EDUCATION - PRINT

Steck-Vaughn Fundamental Skills

Grade Level 0.0–5.9 | English



The **Steck-Vaughn Fundamental Skills** Series is written and tailored for adult learners at **Grade Level Equivalency 0.0 – 5.9** and fosters a deeper understanding of academic concepts, empowering adult learners to complete their learning activities with confidence and accelerate through ESL and ABE programs with quantified performance outcomes.

This program offers skills development targeted to **Literacy (GLE K-1.9), Beginning (GLE 2.0-3.9), and Intermediate (GLE 4-5.9)** while also being age-appropriate for adult learners. The program consists of print workbooks organized by key content-area topics and progressing through the levels described below.

- **Literacy:** Grade Level 0.0–1.9, NRS 1
- **Beginning:** Grade Level 2.0–3.9, NRS 2
- **Intermediate:** Grade Level 4.0–5.9, NRS 3

FEATURES:

- Content is aligned to the College and Career Readiness Standards for Adults and is written for adults - not elementary students.
- The series content is suitable for low-level or transitioning ESL Students.
- The series is organized in the major academic areas of Reading, Mathematics, and Language Arts.

- Each subject area has its own, NRS-leveled book - Literacy (NRS 1, GLE 0-1.9), Beginning (NRS 2, GLE 2-3.9), and Intermediate (NRS 3, GLE 4-5.9).
- Each set of subject area texts has a corresponding Instructor’s Edition. For each Lesson in the series, there is a Teach the Skill, Reteach the Skill, Real-World Application, and Listening/ Speaking Lesson.
- The Instructor’s Edition also lists the CASAS Content Standard and TABE Objectives that each Lesson is aligned to.

Steck-Vaughn Fundamental Skills, 2ND Edition - ENGLISH

PRINT PRODUCT	LEVEL	BOOK	ISBN	PRICE
Reading	Literacy	WB	978-1-934-35087-4	24.95
Reading	Beginning	WB	978-1-934-35089-8	24.95
Reading	Intermediate	WB	978-1-955-35089-8	24.95
Reading	Instructor Edition	IE	978-1-734-62061-0	51.95
Language & Writing	Literacy	WB	978-1-934-35090-4	24.95
Language & Writing	Beginning	WB	978-1-733-73205-5	24.95
Language & Writing	Intermediate	WB	978-1-733-73206-2	24.95
Language & Writing	Instructor Edition	IE	978-1-734-62062-7	51.95
Math	Literacy	WB	978-1-733-73207-9	29.95
Math	Beginning	WB	978-1-733-73208-6	29.95
Math	Intermediate	WB	978-1-733-73209-3	29.95
Math	Instructor Edition	IE	978-1-734-62063-4	51.95

WB: Workbook | IE: Instructor Edition

All orders will be charged shipping and handling. We ship UPS ground. Please calculate 12.5% of the order value or a \$10 minimum on orders under \$50 and \$15 on orders between \$50 and \$100.

ADULT BASIC EDUCATION - PRINT

Steck-Vaughn Fundamental Skills en Español

Grade Level 0.0–5.9 | Spanish



The **Steck-Vaughn Fundamental Skills** Series in en Español is written and tailored for adult learners at **Grade Level Equivalency 0.0 – 5.9** and fosters a deeper understanding of academic concepts empowering adult learners to complete their learning activities with confidence and accelerate through ESL and ABE programs with quantified performance outcomes.

This program offers skills development targeted to three learning levels for adult students: Beginning Literacy (Preliminary) (GLE K-1), Beginning Basic (Básico) (GLE 2-3), and Low Intermediate Basic (Intermedio) (Grade Level Equivalency 4-5). The program consists of content-area workbooks for each of the three levels.

- **Preliminary (Preliminar):** Grade Level 0.0–1.9, NRS 1
- **Basic (Básico):** Grade Level 2.0–3.9, NRS 2
- **Intermediate: (Intermedio):** Grade Level 4.0–5.9, NRS 3

FEATURES:

- Content is aligned to the College and Career Readiness Standards for Adults and is written for adults - not elementary students.
- The series content is suitable for low-level or transitioning ESL Students.
- The series is organized in the major academic areas of Reading, Mathematics, and Language Arts.
- Each subject area has its own, NRS-leveled book - Literacy (NRS 1, GLE 0-1.9), Beginning (NRS 2, GLE 2-3.9), and Intermediate (NRS 3, GLE 4-5.9).

- Each set of subject area texts has a corresponding Instructor’s Edition. For each Lesson in the series, there is a Teach the Skill, Reteach the Skill, Real-World Application, and Listening/ Speaking Lesson.
- The Instructor’s Edition also lists the CASAS Content Standard and TABE Objectives that each Lesson is aligned to.

Steck-Vaughn Destrezas Esenciales, Segunda Edición - SPANISH

PRINT PRODUCT	BOOK	ISBN	PRICE
Lectura (Reading) Destrezas esenciales para la lectura: NIVEL PRELIMINAR	WB	978-1-955-62163-2	27.95
Destrezas esenciales para la lectura: NIVEL BÁSICO	WB	978-1-955-62164-9	27.95
Destrezas esenciales para la lectura: NIVEL INTERMEDIO	WB	978-1-955-62165-6	27.95
Destrezas Esenciales Edición del profesor Destrezas esenciales para la lectura	IE	978-1-955-62172-4	51.95
Lenguaje / Escritura (Language / Writing) Destrezas esenciales para el lenguaje y la escritura: NIVEL PRELIMINAR	WB	978-1-955-62166-3	27.95
Destrezas esenciales para el lenguaje y la escritura: NIVEL BÁSICO	WB	978-1-955-62167-0	27.95
Destrezas esenciales para el lenguaje y la escritura: NIVEL INTERMEDIO	WB	978-1-955-62168-7	27.95
Destrezas Esenciales Edición del profesor Destrezas esenciales para el lenguaje y la escritura	IE	978-1-955-62173-1	51.95
Matemáticas (Math) Destrezas esenciales para las matemáticas: NIVEL PRELIMINAR	WB	978-1-955-62169-4	33.55
Destrezas esenciales para las matemáticas: NIVEL BÁSICO	WB	978-1-955-62170-0	33.55
Destrezas esenciales para las matemáticas: NIVEL INTERMEDIO	WB	978-1-955-62171-7	33.55
Destrezas Esenciales Edición del profesor Destrezas esenciales para las matemáticas	IE	978-1-955-62174-8	51.95

WB: Workbook | IE: Instructor Edition

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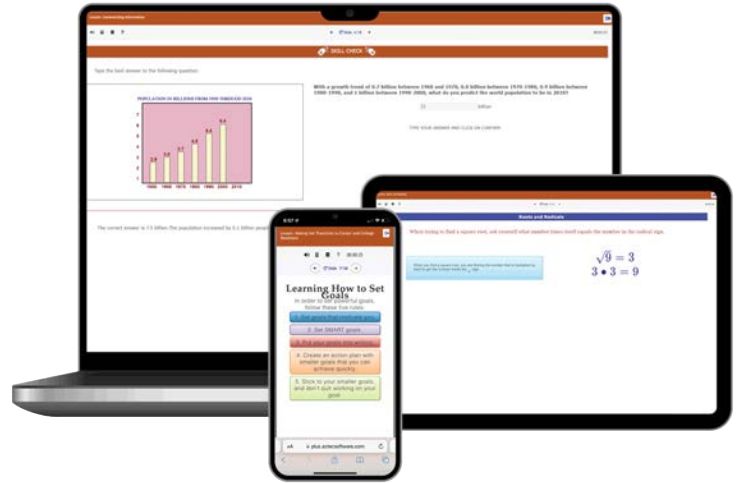
Bridge Series

CASAS GOALS

- Reading: 228 – 238
- Math: 215 – 225

TABE 11/12

- Reading: 536 – 575
- Total Math: 537 – 595
- Language: 547 – 583



The **Bridge Series, Grade Level Equivalency 6.0 – 8.9**, includes **multiple cumulative and formative assessments** to measure learner progress and pinpoint areas for improvement through the delivery of lessons and practice activities to bridge student learning from basic academics to high school equivalency. This series helps students **reach their academic goals at an accelerated rate** by completing just the activities within their individual areas of need.

Aztec's **Bridge Series** is a new and revised curriculum featuring over 100 lessons in Reading, Language Arts, and Math. **Bridge** is designed to correlate with **College and Career Readiness Standards** for Adult Education at Grade Level Equivalency 6.0 – 8.9.

Bridge is designed to fill in the increasingly large gaps between foundational academics and high school equivalency, while focused on College and Career Readiness. Students will use this series to **bridge from basic academics to high school equivalency** curriculum. Students will practice using academic skills along with critical thinking to solve problems and think analytically. Students will also progress in practical skills such as using reference materials, spending money wisely, and writing persuasively.

FEATURES

- Strategic **scaffolding of instruction** accelerates the acquisition and retention of academic skills.
- Students are provided with personalized learning plans that maximize instruction time and lead to **Measurable Skill Gains** (MSGs).
- Students can progress through the entire spectrum of **Educational Functioning Levels** (EFLs) while on the same learning platform.
- Learning experiences utilize **multiple modalities** including audio/visual elements that provide for a deeper degree of interest and immersion in the learning experience.
- Ongoing **formative assessments** assure mastery and instill confidence as students progress through each unit.
- Teachers can develop individualized learning plans through the creation of **custom classes** that meet the specific needs of each learner.

TOPICS INCLUDE THE FOLLOWING:



MATH

- Number Concepts
- Geometry
- Fractions & Decimals
- Ratios & Proportions
- Percents
- Algebra
- Measurement
- Data Analysis
- Financial Literacy



READING

- Word Analysis
- Vocabulary Development
- Reading Comprehension
- Literary Analysis



LANGUAGE

- Writing Process
- Language Conventions
- Grammar Concepts & Rules
- Writing Applications

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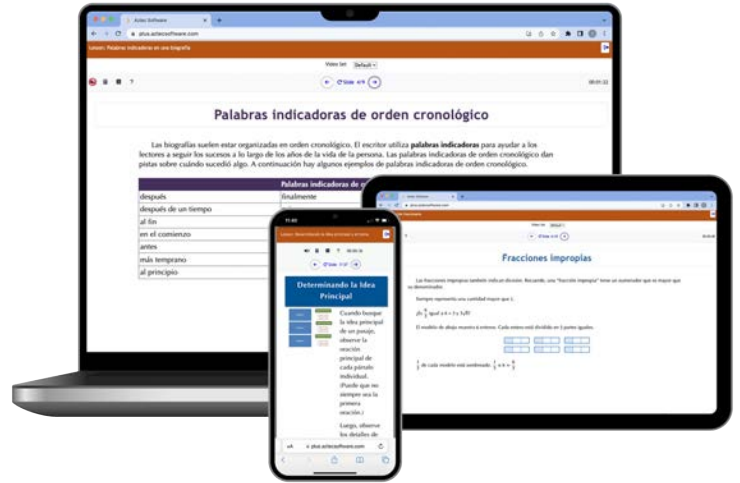
ABE en Español

Instruction Tailored to the Learner

**FUNDAMENTAL SKILLS
FOR NRS 1, 2, 3 LEARNERS**
ABE Instruction for Spanish-
Speaking Learners

ABE EN ESPAÑOL

The **ABE en Español** Series empowers Spanish-speaking students at **Grade Level Equivalencies 0.5 – 5.9** with equitable access to academic lessons in mathematics, reading, writing, and language that will elevate self-esteem while delivering the **academic instruction, remediation, and reinforcement** of the basic skills needed to successfully prepare for high school equivalency coursework and/or meaningful employment.



Many adult learners are in need of instruction, review, remediation, and reinforcement of basic skills in reading, writing, or mathematics before they can tackle high school equivalency exams and/or seek meaningful employment. To help these learners get up to speed, Aztec is pleased to offer ABE en Español, a comprehensive, leveled, digital series that **enables instructors to meet their Spanish-speaking learners where they are** and deliver instruction tailored to the specific needs of each learner.

THIS DIGITAL SERIES OFFERS SKILLS DEVELOPMENT TARGETED TO THREE LEARNING LEVELS FOR ADULT LEARNERS

- **Beginning Literacy** (Grade Level Equivalency K–1)
- **Beginning Basic** (Grade Level Equivalency 2–3)
- **Low Intermediate Basic** (Grade Level Equivalency 4–5)

FEATURES

- Strategic **scaffolding of instruction** accelerates the acquisition and retention of academic skills.
- Students are provided with personalized learning plans that maximize instruction time and lead to **Measurable Skill Gains** (MSGs).
- Students can progress through the entire spectrum of **Educational Functioning Levels** (EFLs) while on the same learning platform.
- Learning experiences utilize **multiple modalities** including audio/visual elements that provide for a deeper degree of interest and immersion in the learning experience.
- Ongoing **formative assessments** assure mastery and instill confidence as students progress through each unit.
- Teachers can develop individualized learning plans through the creation of **custom classes** that meet the specific needs of each learner.

TOPICS INCLUDE THE FOLLOWING



MATH

- Number Sense
- Whole Numbers
- Fractions
- Decimals
- Percentages
- Ratios
- Algebra
- Measurement
- Geometry
- Data Analysis
- Probability
- Statistics



READING

- Phonics
- Vocabulary
- Reference Skills
- Reading Comprehension: Literary Texts
- Reading Comprehension: Informational, Consumer, & Workplace Texts



LANGUAGE & WRITING

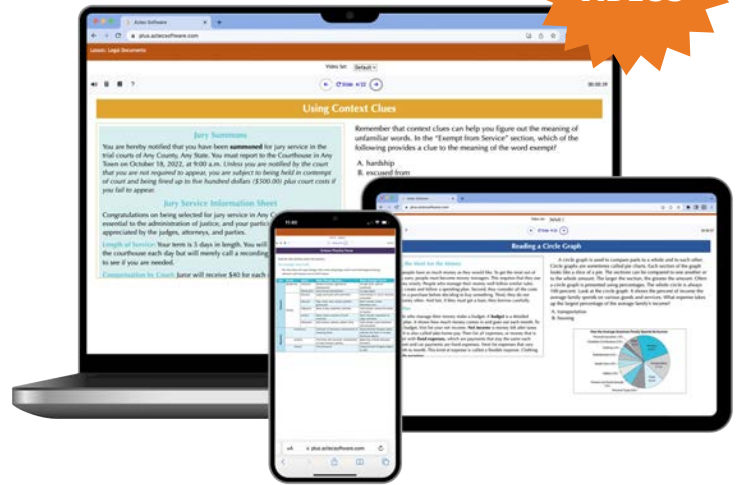
- Words & Numbers
- Grammar & Mechanics
- Vocabulary
- Composition

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ADULT BASIC EDUCATION - DIGITAL

Steck-Vaughn Pre GED®

Developing High School Equivalency Academic Skills



PREREQUISITE SKILLS FOR HIGH SCHOOL EQUIVALENCY

Support for Adult Learners to Achieve Their Goals

Steck-Vaughn Pre GED® Series empowers students to establish robust foundational knowledge of the GED® Test subjects by emphasizing core academic comprehension while fostering the development of critical thinking skills that results in Measurable Skill Gains and progression to GED® Test preparation.

The **Steck-Vaughn Pre GED®** Series helps learners develop the foundational academic skills needed for GED® Test preparation. Instruction is presented at the **6.0 – 8.9 reading levels** to ensure that learners **understand basic concepts and skills** as they continue their preparation for taking the GED® Tests. Each subject area includes a **pretest and post test** to help learners identify strengths and weaknesses and to **develop individualized learning plans**.

FEATURES

- Strategic **scaffolding of instruction** accelerates the acquisition and retention of academic skills.
- Students are provided with personalized learning plans that maximize instruction time and lead to **Measurable Skill Gains (MSGs)**.
- Students can progress through the entire spectrum of **Educational Functioning Levels (EFLs)** while on the same learning platform.
- Learning experiences utilize **multiple modalities** including audio/visual elements that provide for a deeper degree of interest and immersion in the learning experience.
- Ongoing **formative assessments** assure mastery and instill confidence as students progress through each unit.
- Teachers can develop individualized learning plans through the creation of **custom classes** that meet the specific needs of each learner.

TOPICS INCLUDE THE FOLLOWING



MATHEMATICAL REASONING

- Whole Numbers
- Fractions
- Decimals
- Ratios, Proportions, & Percent
- Algebra
- Geometry



REASONING THROUGH LANGUAGE ARTS

- Reading Skills
- Fiction
- Informational Texts
- Writing
- Language Skills



SOCIAL STUDIES

- United States History
- Geography & the World
- Civics & Government
- Economics



SCIENCE

- Life Science
- Earth & Space Science
- Physical Science

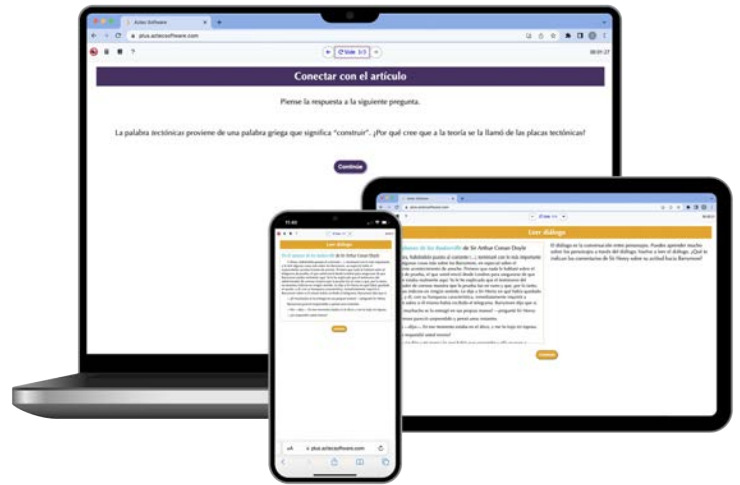
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Steck-Vaughn Pre GED® en Español

Developing High School Equivalency Academic Skills



Pre GED® en Español



PREREQUISITE SKILLS

FOR HIGH SCHOOL EQUIVALENCY

Support for Adult Learners to Achieve Their Goals

Steck-Vaughn Pre GED® Series en Español empowers students to establish robust foundational knowledge of the GED® Test subjects by emphasizing core academic comprehension while fostering the development of critical thinking skills that results in Measurable Skill Gains and progression to GED® Test preparation.

The digital **Steck-Vaughn Pre GED® en Español Series** helps learners develop the foundational academic skills needed for GED® Test preparation. Instruction is presented at the **6.0 – 8.9 reading levels** to ensure that learners **understand basic concepts and skills** as they continue their preparation for taking the GED® Tests. Each subject area includes a **pretest and post test** to help learners identify strengths and weaknesses and to **develop individualized learning plans**.

FEATURES

- Strategic **scaffolding of instruction** accelerates the acquisition and retention of academic skills.
- Students are provided with personalized learning plans that maximize instruction time and lead to **Measurable Skill Gains (MSGs)**.
- Students can progress through the entire spectrum of **Educational Functioning Levels (EFLs)** while on the same learning platform.
- Learning experiences utilize **multiple modalities** including audio/visual elements that provide for a deeper degree of interest and immersion in the learning experience.
- Ongoing **formative assessments** assure mastery and instill confidence as students progress through each unit.
- Teachers can develop individualized learning plans through the creation of **custom classes** that meet the specific needs of each learner.

TOPICS INCLUDE THE FOLLOWING



RAZONAMIENTO MATEMÁTICO

- Números naturales
- Fracciones
- Números decimales
- Razones, proporciones y porcentajes
- Álgebra
- Geometría



RAZONAMIENTO A TRAVÉS DE LAS ARTES DEL LENGUAJE

- Destrezas de lectura
- Ficción
- Textos informativos
- Escritura
- Destrezas de lenguaje



ESTUDIOS SOCIALES

- Historia de los Estados Unidos
- La geografía y el mundo
- La educación cívica y el gobierno
- La economía



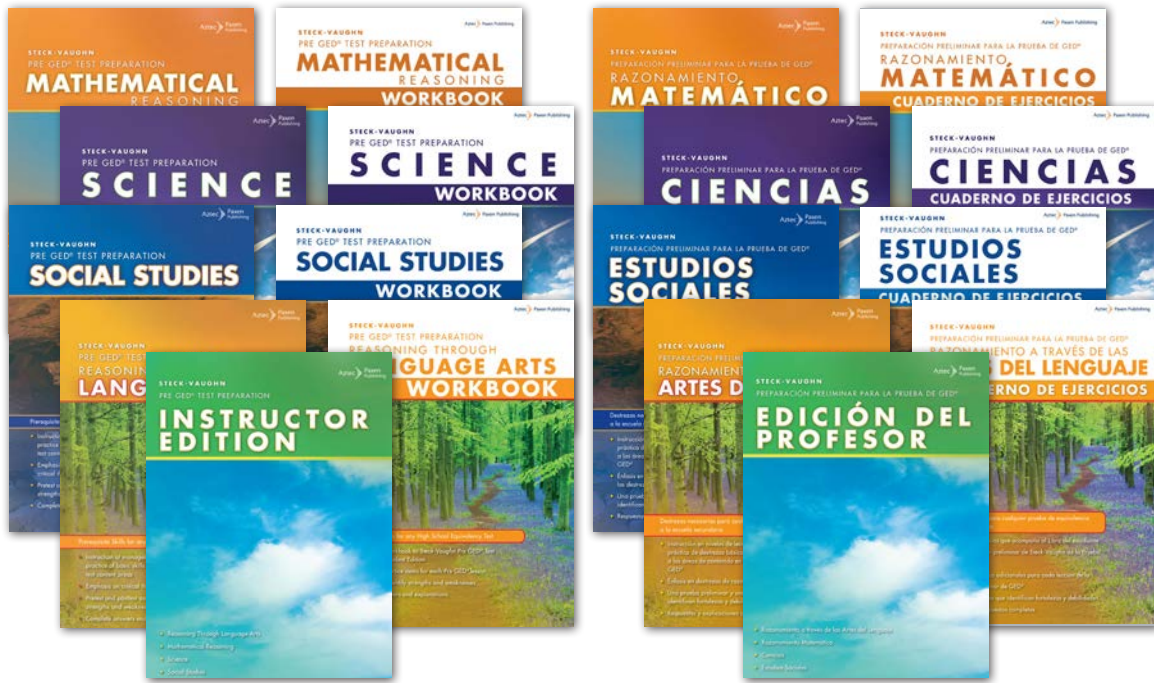
CIENCIAS

- Ciencias de la vida
- Ciencias de la Tierra y del espacio
- Ciencias físicas

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Steck-Vaughn Pre GED® Test Preparation

Grade Level 6.0–8.9 | English & Spanish



The Steck-Vaughn English and Spanish Pre GED® Series in print, with its new workbooks in English and Spanish, provides adult students with comprehensive practice materials to help them **hone their academic skills, gain confidence in their understanding of test-item formats, and master key academic concepts** necessary for them to move towards GED® Test success while also demonstrating Measurable Skill Gains.

Designed to help GED® credential candidates develop the foundation needed to progress to GED Test preparation. Instruction is presented at manageable reading levels to ensure that students understand basic concepts and skills as they continue their preparation for the test. Each book includes a pretest and posttest to help students identify strengths and weaknesses.

FEATURES

- Developed especially for adult learners, based on the **foundational academic skills** needed for the GED Tests.
- Content is chunked into manageable units to ensure **scaffolded skills development**.
- Subject area content gives learners a comfortable structure in which to grow.
- **Positive reinforcement** builds learner's confidence and enables steady progress to successive levels.
- Learning objectives are **aligned to College and Career Readiness Standards**.
- Student and Instructor Editions available in Spanish and English."

Steck-Vaughn Pre GED® Test Preparation - ENGLISH

PRINT PRODUCT	BOOK	ISBN	PRICE
Reasoning Through Language Arts	SE	978-1-955-62141-0	20.75
Reasoning Through Language Arts	WB	978-1-955-62176-2	14.95
Mathematical Reasoning	SE	978-1-955-62140-3	20.75
Mathematical Reasoning	WB	978-1-955-62175-5	14.95
Science	SE	978-1-955-62142-7	20.75
Science	WB	978-1-955-62177-9	14.95
Social Studies	SE	978-1-955-62143-4	20.75
Social Studies	WB	978-1-955-62178-6	14.95
All Content Areas - Student Edition Bundle	SE	979-8-891-41011-4	83.00
All Content Areas - Workbook Bundle	WB	979-8-891-41012-1	59.80
Pre GED® Instructor Edition	IE	978-1-955-62144-1	27.00

SE: Student Edition | WB: Workbook | IE: Instructor Edition

Steck-Vaughn Pre GED® Test Preparation - SPANISH

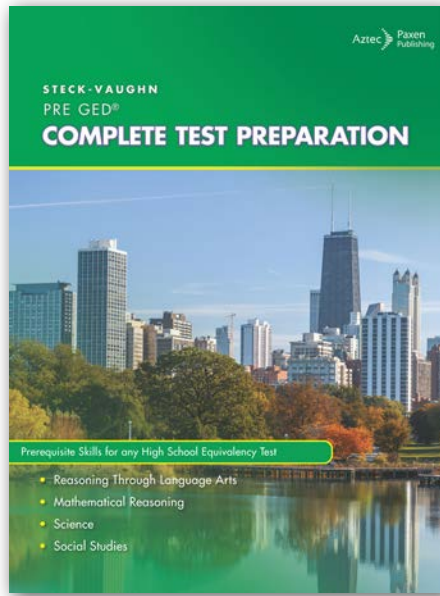
PRINT PRODUCT	BOOK	ISBN	PRICE
Reasoning Through Language Arts	SE	978-1-955-62147-2	23.90
Reasoning Through Language Arts	WB	978-1-955-62180-9	14.95
Mathematical Reasoning	SE	978-1-955-62146-5	23.90
Mathematical Reasoning	WB	978-1-955-62179-3	14.95
Science	SE	978-1-955-62148-9	23.90
Science	WB	978-1-955-62181-6	14.95
Social Studies	SE	978-1-955-62149-6	23.90
Social Studies	WB	978-1-955-62182-3	14.95
All Content Areas - Student Edition Bundle	SE	979-8-891-41013-8	95.60
All Content Areas - Workbook Bundle	WB	979-8-891-41014-5	59.80
Pre GED® Spanish Instructor Edition	IE	978-1-955-62150-2	27.00

SE: Student Edition | WB: Workbook | IE: Instructor Edition

All orders will be charged shipping and handling. We ship UPS ground. Please calculate 12.5% of the order value or a \$10 minimum on orders under \$50 and \$15 on orders between \$50 and \$100.

Steck-Vaughn Pre GED® Complete Test Preparation

English



Steck-Vaughn Pre GED® Complete provides scaffolded skill development and instruction in the foundational academics needed to prepare students for the rigors of High School Equivalency test preparation and academic advancement.

The Steck-Vaughn Pre GED® Complete Test Preparation provides a **comprehensive program of skills, instruction, and practice** designed to help GED® candidates develop the foundation needed to progress to GED® Test preparation. The program includes **pretests and posttests** for each content area that enable learners to first identify their strengths and weaknesses and then check their readiness to move forward.

FEATURES

- Developed especially for adult learners, based on the **foundational academic skills** needed for the GED® Test.
- Content is chunked into manageable units to ensure **scaffolded skills development**.
- Subject area content gives learners a comfortable structure in which to grow.
- **Positive reinforcement** builds learner’s confidence and enables steady progress to successive levels.
- Learning objectives are **aligned to College and Career Readiness Standards**.

Steck-Vaughn Pre GED® Test Preparation - ENGLISH

PRINT PRODUCT	BOOK	ISBN	PRICE
Complete Preparation	SE	978-1-955-62145-8	27.95

*CONTACT an Aztec Account Manager for Volume Pricing
Custom Shipping Rates May Apply*



MATHEMATICAL REASONING

- Whole Numbers
- Fractions
- Decimals
- Ratios, Proportions, & Percent
- Algebra
- Geometry



REASONING THROUGH LANGUAGE ARTS

- Reading Skills
- Fiction
- Informational Texts
- Writing
- Language Skills



SOCIAL STUDIES

- United States History
- Geography & the World
- Civics & Government
- Economics



SCIENCE

- Life Science
- Earth & Space Science
- Physical Science

All orders will be charged shipping and handling. We ship UPS ground. Please calculate 12.5% of the order value or a \$10 minimum on orders under \$50 and \$15 on orders between \$50 and \$100.

ADULT BASIC EDUCATION - DIGITAL

A TUTOR™ for TABE® Series

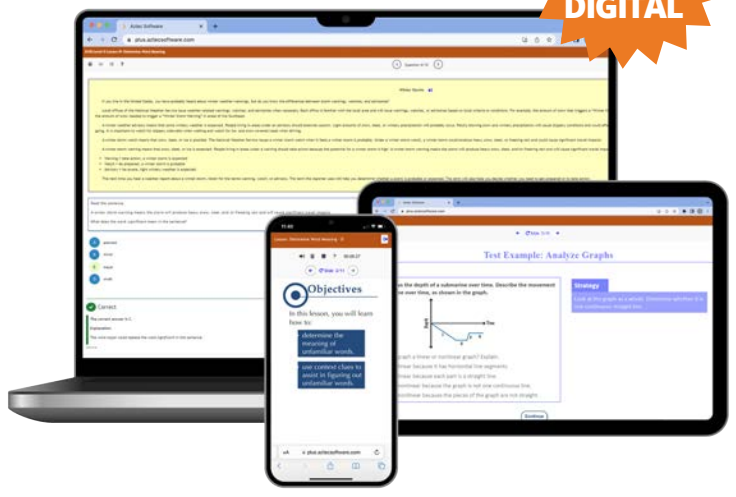
Fully Aligned to TABE® 11/12



TABE 11/12

- Reading: 300 – 575
- Total Math: 300 – 595
- Language: 300 – 583

The **A TUTOR™ for TABE®** Series is a comprehensive solution for success on the TABE® Tests and offers step-by-step instruction and personalized practice aligned with the College and Career Readiness Standards. This series provides in-depth preparation of the skills assessed on the **Reading, Language, and Math tests across Levels E, M, D, and A**, resulting in improved Measurable Skill Gains (MSGs) in each content area and ensuring student readiness for academic achievement and beyond.



The **A TUTOR™ for TABE® SERIES** is part of the A TUTOR™ line of instructional programs. The **A TUTOR™ for TABE® SERIES** provides targeted instruction for TABE 11/12 test success. It is the most targeted, efficient and effective instruction available to address skill deficiencies at the TABE 11/12 level. **A TUTOR™ for TABE®** is specifically designed to help students improve language, reading, and math skills at Levels E, M, D, and A.

Each level in the series provides step-by-step instruction and targeted, individualized practice of the College and Career Readiness Standards as assessed on the TABE 11/12 Tests. **A TUTOR™ for TABE®** provides instruction and practice in **Reading, Language, and Math for Levels E, M, D, and A**.

FEATURES

- **Superior Alignment** – Fully aligned to the TABE 11/12 subjects area, question types, and levels.
- **Assessments** – Formative assessment results inform customized individual learning plans.
- **Proven Instruction** – Clear and concise content for adult learners.
- **Targeted Practice** – Practice items provide review of assessed content.
- **Increased Preparation** – In-depth preparation for the academic topics assessed on TABE 11/12.
- **Improved Outcomes** – Improve Measurable Skill Gains in each of the content areas.
- **Student Access & Engagement** – Delivery modalities align to student and instructor needs.
- **Instructor Insight & Support** – Digital delivery allows instructors to monitor student progress and provide immediate feedback on student learning.

DELIVERY METHODS INCLUDE



INTERACTIVE DIGITAL LEARNING

Online, Interactive Digital Solution
Delivered on the Aztec Learning System



PRINT

Student Books & Workbooks



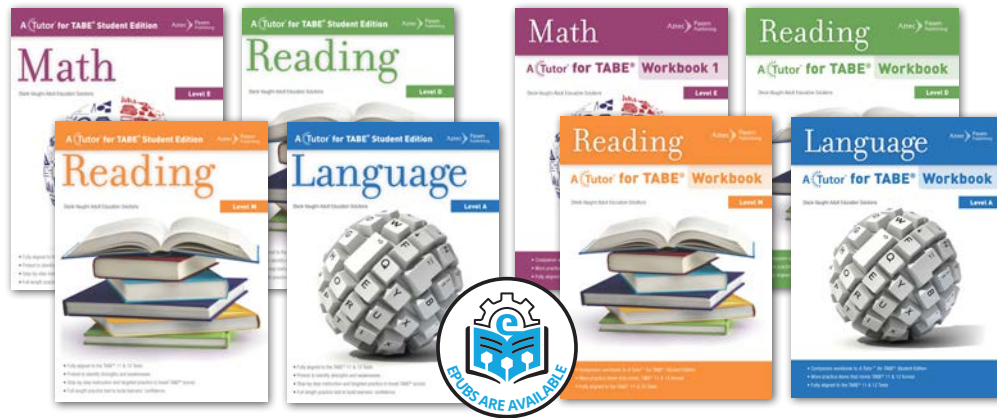
EPUB

Available for Individual Users,
Institutional LMS Platforms or as
Part of the Aztec Learning System

CONTACT an Aztec Rep for Pricing

A TUTOR™ for TABE® Student Editions & Workbooks

Fully Aligned to TABE® 11/12



The **A TUTOR™ for TABE®** Series is a comprehensive solution for success on the TABE® Tests and offers step-by-step instruction and personalized practice aligned with the College and Career Readiness Standards. This series provides in-depth preparation of the skills assessed on the **Reading, Language, and Math tests across Levels E, M, D, and A**, resulting in improved Measurable Skill Gains (MSGs) in each content area and ensuring student readiness for academic achievement and beyond..

STUDENT EDITION

The **A TUTOR™ for TABE®** Series is part of the A TUTOR™ line of instructional programs. The A TUTOR™ for TABE® series provides targeted instruction for **TABE 11/12** test success. It is the most targeted, efficient, and effective instruction available to address skill deficiencies for TABE® 11/12.

Each level in the series provides step-by-step instruction and targeted, individualized practice of the College and Career Readiness Standards as assessed on the TABE® 11/12 Tests. A TUTOR™ for TABE® provides instruction and practice in **Reading, Language, and Math for Levels E, M, D, and A**.

WORKBOOK

Companion workbooks provide additional practice items for each student edition lesson, giving more opportunities for learners to apply assessed skills.

SERIES FEATURES

- **Superior Alignment**
Fully aligned to TABE® 11/12 subject area, question types, and levels.
- **Targeted Practice**
Practice items provide review of assessed content.
- **Improved Outcomes**
Improve Measurable Skill Gains in each of the content areas.

A TUTOR™ for TABE® - STUDENT EDITION

PRINT PRODUCT	LEVEL	BOOK	ISBN	PRICE
Math	E	SE	978-1-734-52856-5	29.99
Math	M	SE	978-1-734-52857-2	29.99
Math	D	SE	978-1-734-52858-9	29.99
Math	A	SE	978-1-734-52859-6	29.99
Reading	E	SE	978-1-734-52890-9	24.99
Reading	M	SE	978-1-734-52891-6	24.99
Reading	D	SE	978-1-734-52892-3	24.99
Reading	A	SE	978-1-734-52893-0	24.99
Language	E	SE	978-1-734-52894-7	24.99
Language	M	SE	978-1-734-52895-4	24.99
Language	D	SE	978-1-734-52896-1	24.99
Language	A	SE	978-1-734-52897-8	24.99
All Content Areas	E, M, D, A	SE	978-1-733-73200-0	319.88

A TUTOR™ for TABE® - WORKBOOK

PRINT PRODUCT	LEVEL	BOOK	ISBN	PRICE
Math	E	WB 1-2 Bundle	978-1-955621-84-7	14.95
Math	M	WB 1-2 Bundle	978-1-955621-85-4	14.95
Math	D	WB 1-2 Bundle	978-1-955621-86-1	14.95
Math	A	WB 1-2 Bundle	978-1-955621-87-8	14.95
Reading	E	WB	978-1-735-15855-6	14.95
Reading	M	WB	978-1-734-52848-0	14.95
Reading	D	WB	978-1-734-52850-3	14.95
Reading	A	WB	978-1-735-15857-0	14.95
Language	E	WB	978-1-735-15859-4	14.95
Language	M	WB	978-1-734-52852-7	14.95
Language	D	WB	978-1-735-15861-7	14.95
Language	A	WB	978-1-734-15861-7	14.95

WB: Workbook

SE: Student Edition

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ADULT BASIC EDUCATION - DIGITAL

A TUTOR™ for CASAS® Series

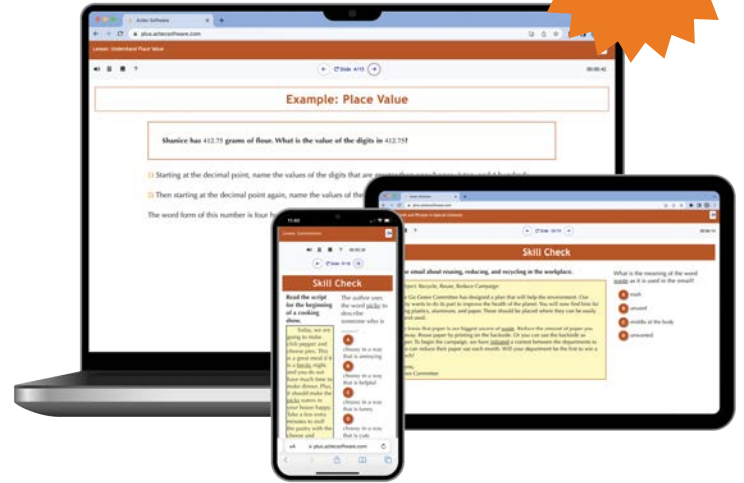
Fully Aligned to CASAS® GOALS



CASAS GOALS

- Reading: 204 – 249
- Total Math: 194 – 236

The A TUTOR™ for CASAS® Series provides students with in-depth preparation for the academic topics assessed on the CASAS® GOALS Math and Reading tests, resulting in improved Measurable Skill Gains (MSGs) in each of the content areas. This series is fully aligned to the CASAS® GOALS subject areas, question types, and levels.



The A TUTOR™ for CASAS® Series is part of the A TUTOR™ line of instructional programs. The A TUTOR™ for CASAS® Series provides targeted instruction for CASAS® GOALS test success with a focus on Measurable Skill Gains (MSGs). It is the most targeted, efficient, and effective instruction available to address skill deficiencies at the CASAS® GOALS levels.

Each level in the series provides step-by-step instruction and targeted, individualized practice of the College and Career Readiness Standards as assessed on the CASAS® GOALS tests. The A TUTOR™ for CASAS® Series is specifically designed to help students improve **Reading and Math Skills at Levels B, C, and D.**

FEATURES

- **Superior Alignment** – Fully aligned to the CASAS GOALS subjects area, question types, and levels.
- **Assessments** – Formative assessments provide insight to inform student learning plans.
- **Proven Instruction** – Clear and concise content for adult learners.
- **Targeted Practice** – Practice items provide review of assessed content.
- **Increased Preparation** – In-depth preparation for the academic topics assessed on CASAS GOALS.
- **Improved Outcomes** – Improve Measurable Skill Gains in each of the content areas.
- **Student Access & Engagement** – Delivery modalities align to student and instructor needs.
- **Instructor Insight & Support** – Digital delivery allows instructors to monitor student progress and provide immediate feedback on student learning.

DELIVERY METHODS INCLUDE



INTERACTIVE DIGITAL LEARNING

Online, Interactive Digital Solution
Delivered on the Aztec Learning System



PRINT

Student Books & Workbooks



EPUB

Available for Individual Users,
Institutional LMS Platforms or as
Part of the Aztec Learning System

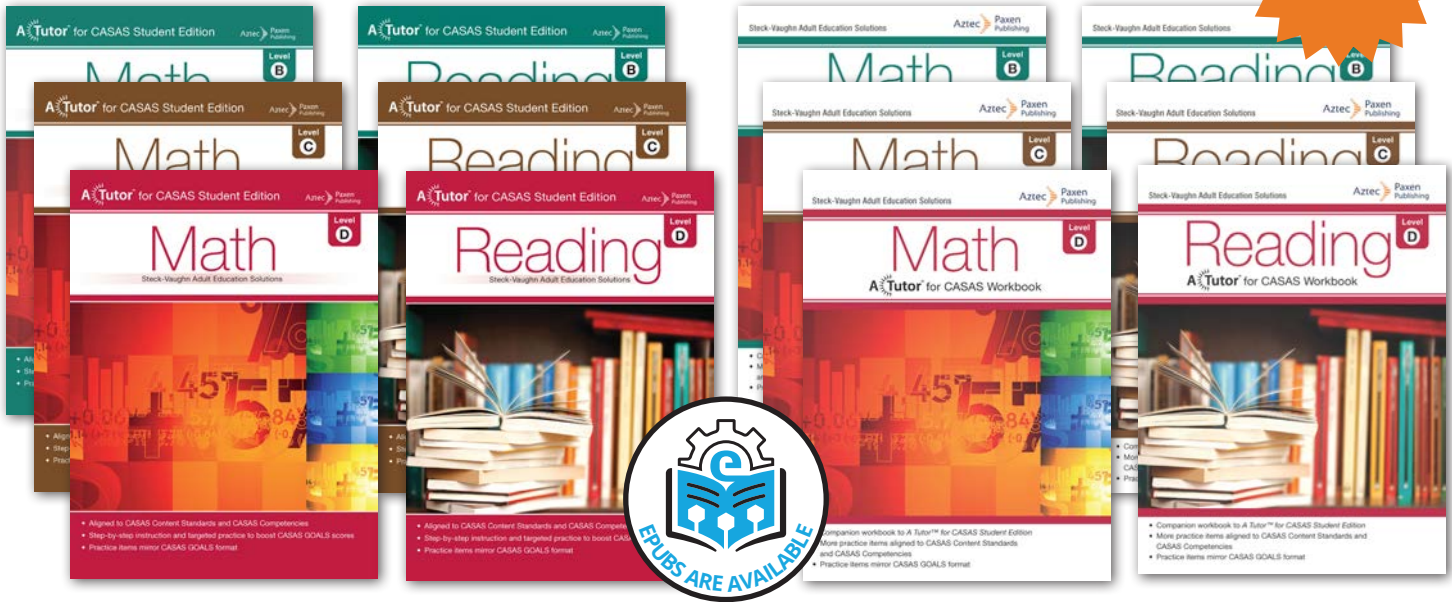
CONTACT an Aztec Rep for Pricing



ADULT BASIC EDUCATION - PRINT

A TUTOR™ for CASAS® Student Editions & Workbooks

Fully Aligned to CASAS® GOALS



The **A TUTOR™ for CASAS®** Series provides students with in-depth preparation for the academic topics assessed on the **CASAS® GOALS** Math and Reading tests, resulting in improved Measurable Skill Gains (MSGs) in each of the content areas. This series is fully aligned to the **CASAS® GOALS** subject areas, question types, and levels.

STUDENT EDITION

The **A TUTOR™ for CASAS®** Series is part of the A TUTOR™ line of instructional programs. The **A TUTOR™ for CASAS®** Series provides targeted instruction for **CASAS® GOALS** test success and student promotion through level gains. It is the most targeted, efficient, and effective instruction available to address skill deficiencies at the **CASAS® GOALS** levels. The **A TUTOR™ for CASAS®** Series is specifically designed to help students improve **Reading and Math skills at Levels B, C, and D**. Each level in the series provides step-by-step instruction and targeted, individualized practice of the College and Career Readiness Standards as assessed on the **CASAS® GOALS** tests.

WORKBOOK

Companion workbooks provide additional practice items for each student edition lesson, giving more opportunities for learners to apply assessed skills.

SERIES FEATURES

- **Superior Alignment**
Fully aligned to **CASAS® GOALS** subject area, question types, and levels.
- **Targeted Practice**
Practice items provide review of assessed content.
- **Improved Outcomes**
Improve Measurable Skill Gains in each of the content areas.

A TUTOR™ for CASAS® - STUDENT EDITION

PRINT PRODUCT	LEVEL	BOOK	ISBN	PRICE
Math	B	SE	978-1-955-62134-2	29.99
Math	C	SE	978-1-955-62135-9	29.99
Math	D	SE	978-1-955-62136-6	29.99
Reading	B	SE	978-1-955-62137-3	29.99
Reading	C	SE	978-1-955-62138-0	29.99
Reading	D	SE	978-1-955-62139-7	29.99

SE: Student Edition

A TUTOR™ for CASAS® - WORKBOOK

PRINT PRODUCT	LEVEL	BOOK	ISBN	PRICE
Math	B	WB	978-1-955-62128-1	14.95
Math	C	WB	978-1-955-62129-8	14.95
Math	D	WB	978-1-955-62130-4	14.95
Reading	B	WB	978-1-955-62131-1	14.95
Reading	C	WB	978-1-955-62132-8	14.95
Reading	D	WB	978-1-955-62133-5	14.95

WB: Workbook



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ADULT BASIC EDUCATION - DIGITAL

CASAS® CONNECTS

Individual Learning Plans Based on Real-Time Student Data



CASAS® CONNECTS is a powerful tool that **creates individual learning plans** based on real-time student data, reducing the time it takes for students to go from assessment to remediation and driving improved student performance outcomes.

CASAS® CONNECTS provides powerful data integration and **automatically imports students' CASAS® GOALS assessment data** into Aztec Software's Learning Management System, creating individualized learning plans for students, while still allowing instructors to shape learning goals.

CASAS® CONNECTS further empowers learners on Aztec's platform through **individualized learning plans** and furthers Aztec's mission of providing adults access to the tools that will enable them to succeed.

CASAS® CONNECTS focuses on **measurable skill gains and educational functioning level gains** by directly linking student scores to lesson plans.

CASAS® CONNECTS includes the powerful curriculum from the **A Tutor™ for CASAS®** Series.

FEATURES

- **Superior Alignment** – Fully aligned to the CASAS GOALS subjects area, question types and levels.
- **Assessments** – Formative assessments provide feedback to inform student learning plans.
- **Proven Instruction** – Clear and concise content for adult learners.
- **Targeted Practice** – Practice items provide review of assessed content.
- **Increased Preparation** – In-depth preparation for the academic topics assessed on CASAS GOALS.
- **Improved Outcomes** – Improve Measurable Skill Gains in each of the content areas.
- **Student Access & Engagement** – Delivery modalities align to student and instructor needs.
- **Instructor Insight & Support** – Digital delivery allows instructors to monitor student progress and provide immediate feedback on student learning.

CONTACT an Aztec Rep for Pricing



TABE® CONNECTS

Individual Learning Plans Based on Real-Time Student Data



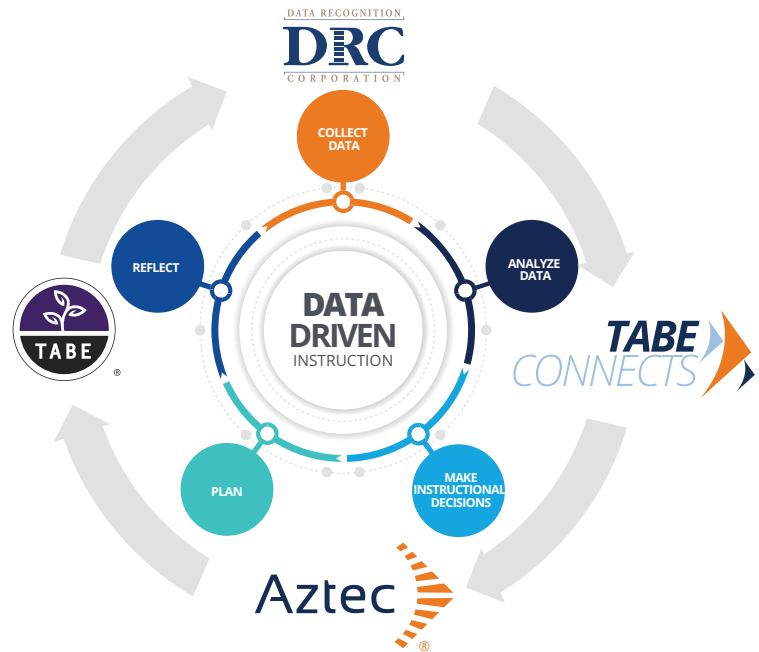
TABE® CONNECTS is a powerful tool that **creates individual learning plans** based on real-time student data, reducing the time it takes for students to go from assessment to remediation and driving improved student performance outcomes.

TABE® CONNECTS provides powerful data integration and **automatically imports students' TABE 11/12 assessment data** into Aztec Software's Learning Management System, creating individualized learning plans for students, while still allowing instructors to shape learning goals.

TABE® CONNECTS further empowers learners on Aztec's platform through **individualized learning plans** and furthers Aztec's mission of providing adults access to the tools that will enable them to succeed.

TABE® CONNECTS focuses on **measurable skill gains and educational functioning level gains** by directly linking student scores to lesson plans.

TABE® CONNECTS includes the powerful curriculum from the **A Tutor™ for TABE®** Series.



FEATURES

- **Superior Alignment** – Fully aligned to the TABE 11/12 subjects area, question types and levels.
- **Assessments** – Formative assessments provide feedback to inform student learning plans.
- **Proven Instruction** – Clear and concise content for adult learners.
- **Targeted Practice** – Practice items provide review of assessed content.
- **Increased Preparation** – In-depth preparation for the academic topics assessed on TABE 11/12.
- **Improved Outcomes** – Improve Measurable Skill Gains in each of the content areas.
- **Student Access & Engagement** – Delivery modalities align to student and instructor needs.
- **Instructor Insight & Support** – Digital delivery allows instructors to monitor student progress and provide immediate feedback on student learning.

[CONTACT an Aztec Rep for Pricing](#)

HIGH SCHOOL EQUIVALENCY - DIGITAL

GED® Kaplan Test Preparation Series



The **GED® Kaplan Test Preparation Series**, written in alignment with the GED® Test scope and sequence and in partnership with GED® Testing Services and Kaplan, is designed to cover specific GED® concepts and mirror actual item types, providing learners with the ideal test preparation experience and ensuring higher pass rates.

The Kaplan Learning System Powered by Aztec provides students with complete GED® test preparation Series. Best-in-class content provides students with the content and confidence needed to **pass the GED® Test** and obtain their HSE credential, allowing students on to post-secondary education or meet their career goals. Embedded video instruction from master Kaplan Learning instructors provides a multi-modality learning experience. Aztec's **Kaplan GED® Test Preparation Series yields superior GED® Test pass rates!**

Aztec's GED® Kaplan Test Preparation Series utilizes ongoing test data to generate and continuously adapt highly sensitive **individual learning plans**. Students work autonomously and benefit from a **comprehensive and well-articulated curriculum** designed to heighten their motivation to learn. Teachers can utilize student learning plans to augment instruction and **remediate individual skill gaps**.

FEATURES

- Lessons that cover all **GED® Test subject areas**.
- **Embedded video instruction** from master Kaplan Learning instructors provides a multi-modality learning experience.
- **Randomized question types** for unlimited assessments and practice drills.
- Available 24/7 on **any device, any time, anywhere** (computers, tablets, laptops, smart phones, and Chromebooks).
- **Scaffolded curriculum** supports targeted, self-paced instruction.
- Real-time **reports** with answer explanations.
- Students have mouse-click access to historical **test data and activities**.
- Teacher control to **alter lesson sequence or waive lessons** in the learning plan.
- **Digital essay/constructed-response** creation and submission with score rubrics.
- Administrators can create and post system-wide **announcements**.
- Simplified **administrative reporting** for direct instruction, distance learning, and blended-learning classrooms.

FEATURES INCLUDE THE FOLLOWING:



CLOUD-BASED INSTRUCTION

To make preparation for the GED® Test as mobile as the students that take it, Aztec offers cloud-based GED® Test preparation materials and practice tests allowing students to test their readiness on a computer or on-the-go using a mobile device.



MIRRORS THE GED® TEST EXPERIENCE

Item Types Include: Extended Response, Drag-&-Drop, Drop-Down, Fill-in-the-Blank, Hot Spot, Multiple Choice, and Short Answer.



FULLY GED® ALIGNED

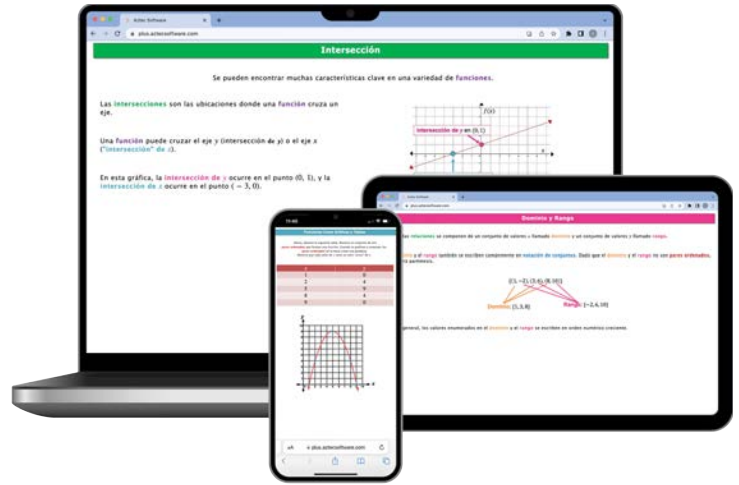
Aztec's GED® Kaplan Test Preparation Series content is continuously updated to ensure 100% alignment with the GED® Test. The comprehensive lessons and videos include question sets that elicit higher-order thinking, allowing students to absorb, rather than memorize content.

CONTACT an Aztec Rep for Pricing



Aztec GED® en Español

The ONLY Preferred Publisher Partner for the Spanish GED® Test



The **GED® en Español** Series is created by Spanish instructors to empower Spanish learners with GED® Test preparation materials that are meticulously aligned with GED® Test scope and sequence, mirror item types, and are contextualized for the Spanish GED® Test ensuring equitable access to GED® Test. This series ensures equitable access to GED® Test preparation and boosts Spanish learners' self-esteem while providing the academic instruction necessary for earning a high school equivalency credential.

Aztec Software's **#1 Rated GED® preparation methodology** has now been applied to create Spanish GED® Preparation materials! **Written by Spanish instructors for Spanish learners** and contextualized for the **Spanish GED® Test**, Aztec's Spanish GED® academic preparation system builds equity for students by elevating self-esteem while delivering the academic instruction needed to successfully earn a high school equivalency credential.

Aztec's **Spanish GED®** preparation system meets the stringent demands of the **GED® Testing Service** and aligns to the College and Career Readiness Standards.

FEATURES

- Lessons that cover **all GED subject areas**.
- **Randomized question types** for unlimited assessments and practice drills.
- Available 24/7 on **any device, any time, anywhere** (computers, tablets, laptops, smart phones, and Chromebooks).
- **Scaffolded curriculum** supports targeted, self-paced instruction.
- **Real-time reports** with answer explanations.
- Students have mouse-click access to **historical test data and activities**.
- Teacher control to **alter lesson sequence or waive lessons** in the learning plan.
- **Digital essay/constructed-response** creation and submission with score rubrics.
- Administrators can create and post system-wide **announcements**.
- Simplified administrative reporting for **direct instruction, distance learning, and blended-learning classrooms**.

FEATURES INCLUDE THE FOLLOWING:



CLOUD-BASED INSTRUCTION

To make preparation for the GED® as mobile as the students that take it, Aztec offers cloud-based GED® preparation materials and practice tests allowing students to test their readiness on a computer or on-the-go using a mobile device.



WRITTEN FOR SPANISH LEARNERS

Specifically written for the GED® Testing Service's Spanish performance level descriptors, rather than being translated from English.



SPANISH AUDIO

Full audio narration guides the learning process and provides a multi-modality approach to the instructional process.

CONTACT an Aztec Rep for Pricing

HIGH SCHOOL EQUIVALENCY - PRINT

Steck-Vaughn 2ND Edition GED® Test Preparation

Grade Level 9.0–12.9 | English



The **Steck-Vaughn GED® Test Preparation Series** is written in alignment with the GED® scope and sequence, covers all GED® concepts, mirrors item types, and includes **High Impact Lessons** aligned to the GED® **High Impact Indicators** and real-world, contextualized **At Work Lessons**, providing learners with the ideal test preparation experience and ensuring higher pass rates for adult learners.

This test preparation series delivers an accelerated and complete approach to obtain positive test results faster. The student editions contain micro-lessons that provide focused and efficient instruction. **Lessons follow a standard Learn-Practice-Apply instructional sequence where content builds across lessons to support the introduction of more complex topics.** Each unit is made up of a series of lessons that culminates with a comprehensive review that serves as a posttest. The workbooks provide additional instruction and practice for students who need it.

FEATURES

- High Impact lessons**
 Focus on the High Impact Indicators as identified by GED® Testing Service to be the foundational skills critical to student success
- At Work**
 Provides real-world context and application to the skills covered
- Spotlighted Items**
 Provides practice with technology-enhanced item types on the GED® Tests
- Aztec ePub**
 ePub delivered on the Aztec PLUS system

DELIVERY METHODS INCLUDE



PRINT



INDIVIDUAL
EPUB



ORGANIZATION
EPUB



EPUB

Steck-Vaughn 2ND Edition GED® Test Preparation - ENGLISH

PRINT PRODUCT	BOOK	ISBN	PRICE
Reasoning Through Language Arts	SE	978-1-954-45600-6	27.99
Reasoning Through Language Arts	WB	978-1-954-45601-3	22.99
Reasoning Through Language Arts - <i>Bundle</i>	SE + WB	978-1-954-45644-0	45.98
Mathematical Reasoning	SE	978-1-954-45602-0	27.99
Mathematical Reasoning	WB	978-1-954-45603-7	22.99
Mathematical Reasoning - <i>Bundle</i>	SE + WB	978-1-954-45645-7	45.98
Science	SE	978-1-954-45604-4	27.99
Science	WB	978-1-954-45605-1	22.99
Science - <i>Bundle</i>	SE + WB	978-1-954-45646-4	45.98
Social Studies	SE	978-1-954-45606-8	27.99
Social Studies	WB	978-1-954-45607-5	22.99
Social Studies - <i>Bundle</i>	SE + WB	978-1-954-45647-1	45.98
All Content Areas - <i>Bundle</i>	SE + WB	978-1-954-45648-8	203.92
GED® Instructor Edition	IE	978-1-954-45608-2	29.99

SE: Student Edition | WB: Workbook | IE: Instructor Edition

All orders will be charged shipping and handling. We ship UPS ground. Please calculate 12.5% of the order value or a \$10 minimum on orders under \$50 and \$15 on orders between \$50 and \$100.

Steck-Vaughn 2ND Edition GED® Test Preparation en Español

Grade Level 9.0–12.9 | Spanish



The **Steck-Vaughn GED® Test Preparation Series** en Español is written in alignment with the GED® scope and sequence, covers all GED® concepts, mirrors item types, and includes **High Impact Lessons** aligned to the GED® **High Impact Indicators** and real-world, contextualized **At Work Lessons**, providing learners with the ideal test preparation experience and ensuring higher pass rates for adult learners.

This test preparation series delivers an accelerated and complete approach to obtain positive test results faster. The student editions contain micro-lessons that provide focused and efficient instruction. Lessons follow a standard **Learn-Practice-Apply** instructional sequence where content builds across lessons to support the introduction of more complex topics. Each unit is made up of a series of lessons that culminates with a comprehensive review that serves as a posttest. The workbooks provide additional instruction and practice for students who need it.

FEATURES

- High Impact lessons**
 Focus on the High Impact Indicators as identified by GED® Testing Service to be the foundational skills critical to student success
- At Work**
 Provides real-world context and application to the skills covered
- Spotlighted Items**
 Provides practice with technology-enhanced item types on the GED® Tests
- Aztec ePub**
 ePub delivered on the Aztec PLUS system

Steck-Vaughn 2ND Edition GED® Test Preparation - SPANISH

PRINT PRODUCT	BOOK	ISBN	PRICE
Reasoning Through Language Arts	SE	978-1-954-45610-5	29.99
Reasoning Through Language Arts	WB	978-1-954-45611-2	24.99
Reasoning Through Language Arts - <i>Bundle</i>	SE + WB	978-1-954-45649-5	49.98
Mathematical Reasoning	SE	978-1-954-45612-9	29.99
Mathematical Reasoning	WB	978-1-954-45613-6	24.99
Mathematical Reasoning - <i>Bundle</i>	SE + WB	978-1-954-45650-1	49.98
Science	SE	978-1-954-45614-3	29.99
Science	WB	978-1-954-45615-0	24.99
Science - <i>Bundle</i>	SE + WB	978-1-954-45651-8	49.98
Social Studies	SE	978-1-954-45616-7	29.99
Social Studies	WB	978-1-954-45617-4	24.99
Social Studies - <i>Bundle</i>	SE + WB	978-1-954-45652-5	49.98
All Content Areas - <i>Bundle</i>	SE + WB	978-1-954-45653-2	219.92
GED® Instructor Edition	IE	978-1-954-45618-1	29.99

SE: Student Edition | WB: Workbook | IE: Instructor Edition

DELIVERY METHODS INCLUDE



PRINT



INDIVIDUAL EPUB



ORGANIZATION EPUB

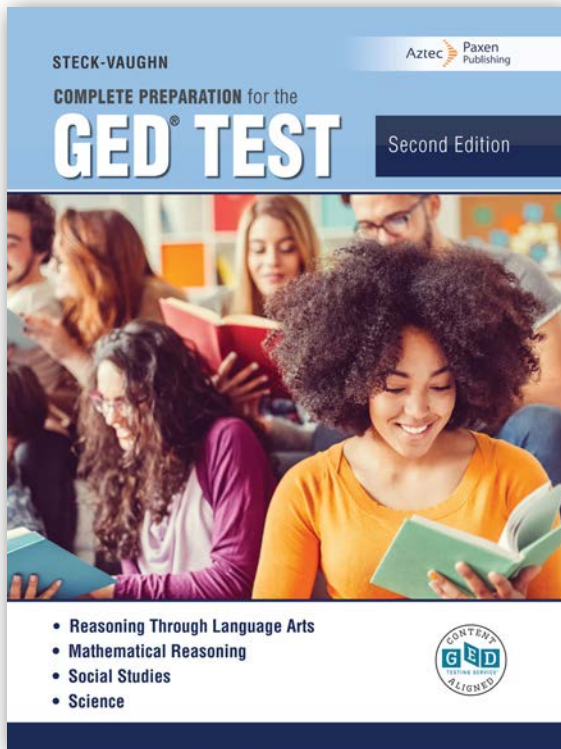


EPUB

All orders will be charged shipping and handling. We ship UPS ground. Please calculate 12.5% of the order value or a \$10 minimum on orders under \$50 and \$15 on orders between \$50 and \$100.

Steck-Vaughn Complete GED® Test Preparation

NRS Level 5–6 | English



Steck-Vaughn Complete GED® Test Preparation provides a comprehensive program of skills, instruction, and practice designed to help GED® candidates prepare for the GED® Test. The program includes **pretests** and **posttests** for each content area that enable learners to first identify their strengths and weaknesses and then check their readiness to move forward.

Steck-Vaughn Complete GED® Test Preparation

PRINT PRODUCT	ISBN	PRICE
Complete GED® Test Preparation	978-1-954-45609-9	21.99

*CONTACT an Aztec Account Manager for Volume Pricing
Custom Shipping Rates May Apply*

FEATURES

- High Impact lessons**
 Focus on the High Impact Indicators as identified by GED® Testing Service to be the foundational skills critical to student success
- At Work**
 Provides real-world context and application to the skills covered
- Pretests**
 Helps students identify strengths and weaknesses so they can focus their studies on areas that need improvement
- Practice Tests**
 Simulate the GED® testing experience as close as possible in a print format. Technology-enhanced item types are explained in detail and presented in a manner that mimics the online experience.
- Answers with Full Explanations**
 Answer Key includes correct answers, explanations, and rationales that can be used for independent study
- Calculator Practice**
 The Calculator Handbook features information about and practice with the TI-30XS scientific calculator, the official calculator for the GED® Test
- Performance Analysis Charts**
 Track performance on pretests and practice tests with individualized charts designed to help measure strengths and weaknesses in each content area
- In-depth Extended Response Guidelines**
 Master the extended response on the Reasoning Through Language Arts GED® Test using guidelines for planning, writing, and evaluating written work

COVERING ALL GED® SUBJECTS

- Reasoning Through Language Arts**
 - Reading Comprehension
 - Language Conventions and Usage
 - Writing an Extended Response
- Social Studies**
 - United States History
 - Geography and the World
 - Civics and Government
 - Economics
- Science**
 - Life Science
 - Earth & Space Science
 - Physical Science
- Mathematical Reasoning**
 - Numbers & Operations
 - Geometry & Data Analysis
 - Algebra
 - Functions

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Steck-Vaughn Pretests & Posttests for the GED® Test

English & Spanish



These print booklets offer practice pretests and posttests to assess learners' preparedness for the GED® Test. Each English subject area has pretests and posttests in four different forms to provide a wide variety of practice opportunities. The **pretests are half-length, and posttests are full-length**. The questions cover the same concepts and skills that are found in the Steck-Vaughn Test Preparation for the GED® series.

FEATURES

- Pretest booklets offer a half-length GED® practice test to use as a formative assessment.
- Posttest booklet offers a full-length GED® practice test to use as a summative assessment to determine learners' preparedness to take the actual GED® test.

- Each test comes with four different test forms to provide a wider variety of practice opportunities.
- Test booklets are available for Reasoning Through Language Arts, Mathematical Reasoning, Science, and Social Studies.

Steck-Vaughn PRETESTS for the GED® Test - ENGLISH

PRINT PRODUCT	FORM	ISBN	PRICE
Reasoning Through Language Arts	A	978-1-954-45654-9	3.80
Reasoning Through Language Arts	B	978-1-954-45655-6	3.80
Reasoning Through Language Arts	C	978-1-954-45656-3	3.80
Reasoning Through Language Arts	D	978-1-954-45657-0	3.80
Mathematical Reasoning	A	978-1-954-45662-4	3.80
Mathematical Reasoning	B	978-1-954-45663-1	3.80
Mathematical Reasoning	C	978-1-954-45664-8	3.80
Mathematical Reasoning	D	978-1-954-45665-5	3.80
Science	A	978-1-954-45670-9	3.80
Science	B	978-1-954-45671-6	3.80
Science	C	978-1-954-45672-3	3.80
Science	D	978-1-954-45673-0	3.80
Social Studies	A	978-1-954-45678-5	3.80
Social Studies	B	978-1-954-45679-2	3.80
Social Studies	C	978-1-954-45680-8	3.80
Social Studies	D	978-1-954-45681-5	3.80

Steck-Vaughn PRETESTS for the GED® Test - SPANISH

PRINT PRODUCT	FORM	ISBN	PRICE
Reasoning Through Language Arts	A	978-0-544-80135-6	4.80
Mathematical Reasoning	A	978-0-544-80137-0	4.80
Science	A	978-0-544-80139-4	4.80
Social Studies	A	978-0-544-80141-7	4.80

Steck-Vaughn POSTTESTS for the GED® Test - ENGLISH

PRINT PRODUCT	FORM	ISBN	PRICE
Reasoning Through Language Arts	A	978-1-954-45658-7	3.80
Reasoning Through Language Arts	B	978-1-954-45659-4	3.80
Reasoning Through Language Arts	C	978-1-954-45660-0	3.80
Reasoning Through Language Arts	D	978-1-954-45661-7	3.80
Mathematical Reasoning	A	978-1-954-45666-2	3.80
Mathematical Reasoning	B	978-1-954-45667-9	3.80
Mathematical Reasoning	C	978-1-954-45668-6	3.80
Mathematical Reasoning	D	978-1-954-45669-3	3.80
Science	A	978-1-954-45674-7	3.80
Science	B	978-1-954-45675-4	3.80
Science	C	978-1-954-45676-1	3.80
Science	D	978-1-954-45677-8	3.80
Social Studies	A	978-1-954-45682-2	3.80
Social Studies	B	978-1-954-45683-9	3.80
Social Studies	C	978-1-954-45684-6	3.80
Social Studies	D	978-1-954-45685-3	3.80
GED® Pretests & Posttests Answer Key		978-1-954-45686-0	61.70

Steck-Vaughn POSTTESTS for the GED® Test - SPANISH

PRINT PRODUCT	FORM	ISBN	PRICE
Reasoning Through Language Arts	A	978-0-544-80136-3	4.80
Mathematical Reasoning	A	978-0-544-80138-7	4.80
Science	A	978-0-544-80140-0	4.80
Social Studies	A	978-0-544-80142-4	4.80
GED® Pretests & Posttests Answer Key		978-0-544-80143-1	19.75

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HIGH SCHOOL EQUIVALENCY - DIGITAL

PRE HiSET®

Prerequisite Skills for High School Equivalency

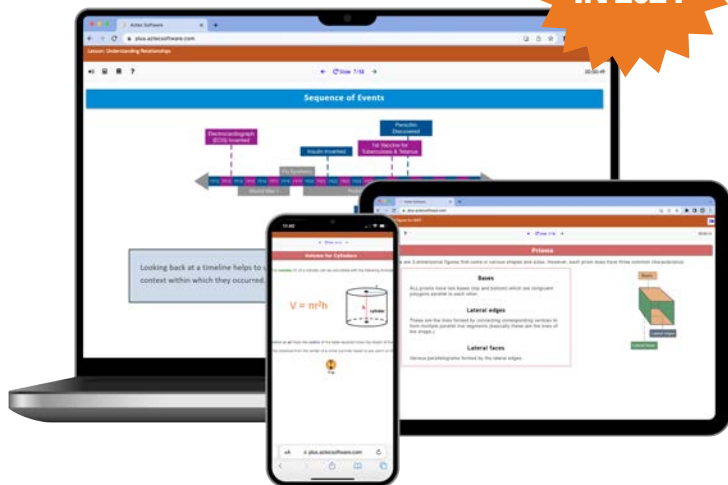


Aztec's Pre HiSET® Series is a system of diagnostic, learning, and practice activities that **assess student learning needs**, enables instructors to **create individualized learning plans**, and provides students with lessons that are customized to their learning needs to **address academic goals at an accelerated rate** by completing just the activities within their individual areas of need.

The Aztec Pre HiSET® Series helps learners develop the foundational academic skills needed for PSI HiSET® Test preparation. Instruction is presented at the **6.0 – 8.9 reading levels** to ensure that learners understand basic concepts and skills as they continue their preparation for taking the HiSET® Test. Each subject area includes a **pretest and posttest** to help learners identify strengths and weaknesses and to develop individualized learning plans.

Aztec's Pre HiSET® Series provides students with a complete foundational knowledge of the academic skills assessed on the HiSET® Test. Best-in-class content provides students with the content and confidence needed at the foundational level to begin preparation for the HiSET® Test and obtain their HSE credential. Students will be ready to continue to full HiSET study and meet their career goals. **Embedded video instruction from master Kaplan Learning instructors** provides a **multi-modality learning experience**. Aztec's Pre HiSET® Test Preparation Series yields superior preparation for HiSET study.

Aztec's Pre HiSET® Series utilizes ongoing test data to generate and continuously adapt highly sensitive individual learning plans. Students work autonomously and benefit from a comprehensive and well-articulated curriculum as well as embedded videos from Kaplan Learning, designed to heighten their motivation to learn. Teachers can utilize student learning plans to augment instruction and remediate individual skill gaps.



FEATURES

- Lessons cover all **HiSET® subject areas** at the 6.0 – 8.9 Grade Level Equivalency.
- **Scaffolded curriculum** supports targeted, self-paced instruction.
- **Embedded video instruction** from master Kaplan Learning instructors provides a multi-modality learning experience.
- **Randomized items** for unlimited assessments and practice drills.
- Available 24/7 on **any device, anytime, anywhere** (computers, tablets, laptops, smart phones, and Chromebooks).
- Real-time **reports** with answer explanations.
- Teacher control to **alter lesson sequence** or **waive lessons** in the learning plan.
- Administrators can create and post system-wide **announcements**.
- Simplified **administrative reporting** for direct instruction, distance learning, and blended-learning classrooms.

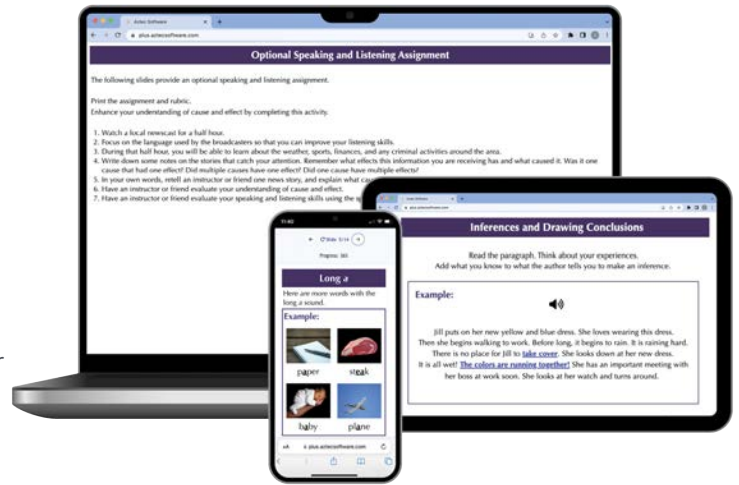
CONTACT an Aztec Rep for Pricing

ESL Transitions

Academic Instruction for Students Transitioning from ESL to ABE/ASE



The ability to master academic skills for both academic and professional purposes is the key to the success of adults in U.S. society—especially for an adult learner preparing for high school equivalency exams, moving on to postsecondary study, or seeking employment in workforce. While ESL programs provide instruction in English, students often need additional academic remediation and instruction for a successful transition to ABE programs of study and on to High School Equivalency/ASE programs of study.



Aztec's ESL Transitions Series is designed to meet the needs of adult learners who are in the process of transitioning from an ESL program to an Adult Basic Education (ABE) program. Covering Reading, Language, and Mathematics, ESL Transitions provides adult learners with the scaffolded skills needed to make the transition from being an English Language Learner to a student in ABE academics.

FEATURES

- Lesson **objectives** and **reviews**
- **Hyperlinks with definitions or images** to help understanding of more "difficult" words
- Images for vocabulary understanding
- **Optional speaking & listening activities**
- **Optional writing activities**
- **Read-aloud audio** for all paragraphs, sentences, and vocabulary words

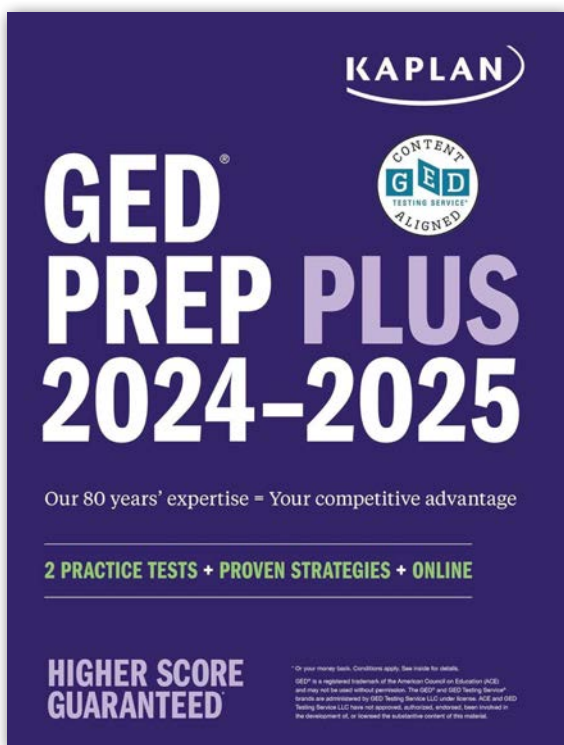
- **Graphic organizers** and other study aids
- **Study cards** allowing learners to review lessons and write down vocabulary words or English words that are new to them
- **Formative assessments** at end of each lesson to monitor progress
- **Drill items** to reinforce skills learned in each lesson

CONTACT an Aztec Rep for Pricing

HIGH SCHOOL EQUIVALENCY - PRINT

Kaplan GED® Test Prep 2024–2025

NRS Level 5–6 | English



With realistic practice, proven strategies, and expert guidance, **Kaplan GED® Test Prep 2024–2025** gives students everything needed to pass the test. Kaplan 100% aligned with the GED® test objectives. **Kaplan GED® Test Prep 2024–2025** is designed to be a one-stop, self-study guide so learners can prep at their own pace, on their own schedule.



VOLUME FEATURES

- More than 1,000 practice questions
- Two full-length practice tests: one in the book and one online with feedback
- A diagnostic pretest to help learners set up a personalized study plan
- Essential skills and review for all GED® subjects: Reasoning Through Language Arts, Mathematical Reasoning, Science, and Social Studies
- Effective strategies for writing the RLA extended response
- Clear instructions on using the Texas Instruments TI-30XS Multi View calculator
- Expert guidance
- Kaplan's books and practice questions are written by teachers who know students—every explanation is written to help students learn.

Kaplan GED® Test Preparation 2024–2025

PRINT PRODUCT	ISBN	PRICE
Kaplan GED® Test Prep 2024–2025	978-1-506-29046-1	21.99

*CONTACT an Aztec Account Manager for Volume Pricing
Custom Shipping Rates May Apply*

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CONTINUUM OF LEARNING

Aztec Software's **Continuum of Learning** is a series of computer-based, print, and ePub instructional programs that provide diagnostic and personalized learning experiences. With a focus on core academic subject areas, employability skills, career and college readiness, and career and technical education (CTE), Aztec Software's Continuum of Learning provides instructors and students with the tools they need to diagnose, remediate, instruct, and learn while utilizing ongoing formative assessments to guide the learning and instructional process.

The key feature of the Continuum is its ability to provide instruction from the 0.5 Grade Level Equivalency all the way through high school equivalency and then on to community college or workforce entrance in both English and Spanish.

WIOA: DISTANCE LEARNING, INTEGRATED EDUCATION & TRAINING

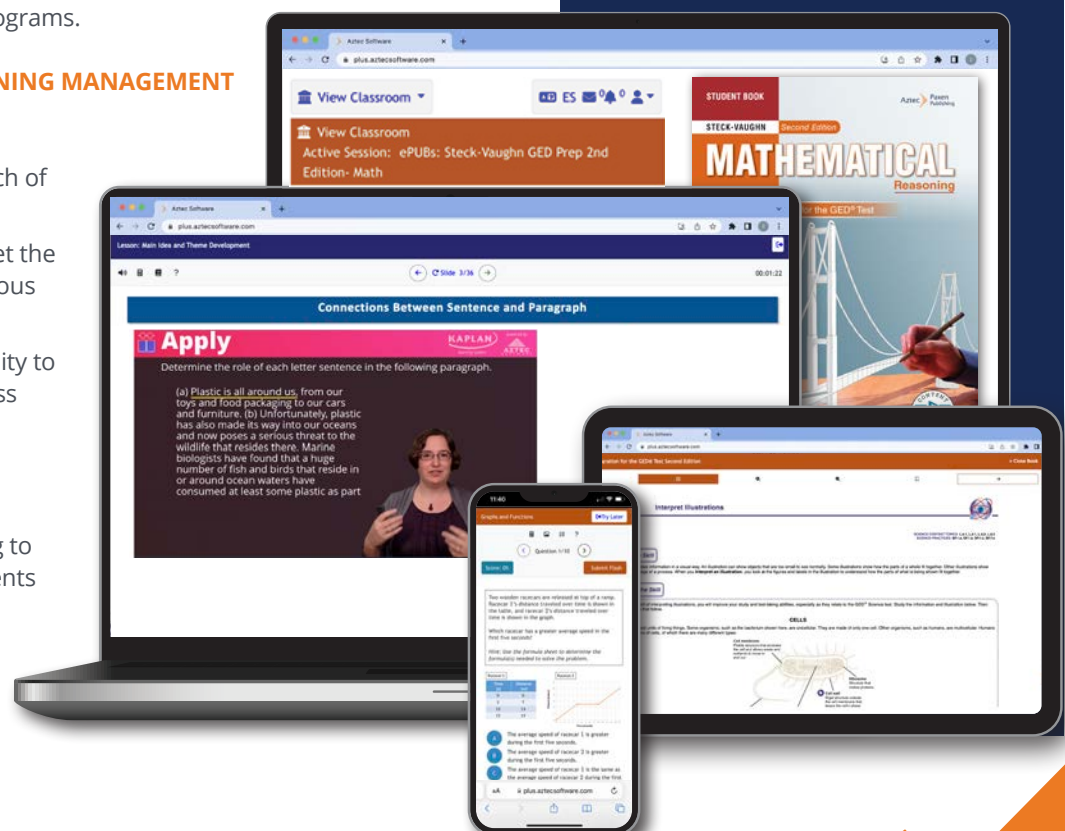
Aztec Software's Continuum of Learning can be implemented as a complete distance learning solution with minimal instructional supervision, as a blended learning model, or as a component of direct, face-to-face instruction. WIOA notes that eligible providers must demonstrate how they *"effectively use technology, services, and delivery systems, including distance education in a manner sufficient to increase the amount and quality of learning and how such technology, services, and systems lead to improved performance."* Aztec's courses provide a complete English and Spanish continuum of learning to prepare learners for success in the labor market across all employment levels and industry sectors, while also meeting the needs of IET programs.

CORE FEATURES OF THE AZTEC LEARNING MANAGEMENT SYSTEM:

1. Assessment of students' skills at each of the Educational Functioning Levels
2. Individualized learning plans to meet the needs of each student with continuous feedback and guidance
3. Robust teacher reporting functionality to monitor students' academic progress
4. Messaging capabilities that allow teachers to notify students when remediation is needed
5. Time-on-task tracking and reporting to meet distance education requirements
6. Student progress tracking and modification of the learning plan to meet students' evolving needs
7. Evaluation of students' benchmarks correlated to their academic goals

THE CONTINUUM OF LEARNING IS EFFECTIVE BECAUSE:

- Students are provided with personalized learning plans that maximize instruction time and **Measurable Skill Gains**.
- Students can progress through the entire spectrum of **Educational Functioning Levels (EFLs)**, while all on the same learning platform.
- Learning experiences utilize both **digital and print courses** that provide for a deeper degree of retention and immersion in the learning experience.
- Digital courses allow teachers to **create individualized learning plans** through the creation of custom classes to meet the specific needs of each learner.














DIGITAL ACADEMIC CONTINUUM OF LEARNING

	NRS Levels						National Assessments		HSE		CCRS	Other Standards						
	Level 1 GLE: 0.0 - 1.9	Level 2 GLE: 2.0 - 3.9	Level 3 GLE: 4.0 - 5.9	Level 4 GLE: 6.0 - 8.9	Level 5 GLE: 9.0 - 10.9	Level 6 GLE: 11.0 - 12.9	TABE 11/12	CASAS GOALS	GED	HiSET	Aligned	Spanish	ePub	Employability & Personal Development	Career & Technical Education (CTE)	College Readiness	Digital Literacy	Reentry
Fundamentals	▶	▶					▶	▶			▶							
Foundations		▶	▶				▶	▶			▶							
ABE EN ESPAÑOL	▶	▶	▶				▶	▶			▶	▶						
Bridge				▶			▶	▶			▶							
Steck Vaughn Pre GED				▶			▶	▶	▶		▶	▶						
Steck Vaughn Pre GED en Español				▶			▶	▶	▶		▶	▶						
A Tutor for CASAS		▶	▶	▶	▶			▶	▶	▶	▶		▶					
A Tutor for TABE		▶	▶	▶	▶	▶	▶		▶	▶	▶		▶					
KAPLAN GED				▶	▶		▶	▶	▶		▶							
PREPARACIÓN GED EN ESPAÑOL				▶	▶		▶	▶	▶		▶	▶			▶			
GED Flash				▶	▶		▶	▶	▶		▶							
GED PLAY				▶	▶		▶	▶	▶		▶							
GED READY VOUCHER				▶	▶		▶	▶	▶		▶							
KAPLAN HiSET				▶	▶		▶	▶		▶	▶							
HiSET Pre HiSET				▶				▶		▶	▶							
digital LITERACY												▶		▶			▶	
Aztec Life Skills Education												▶		▶	▶	▶		▶
Aztec Life Skills Reentry												▶		▶				▶
ACT																		▶
ACCUPLACER																		▶
College Success																		▶
Aztec ESL Transitions	▶	▶	▶															
Aztec Lecture																		

ADD-ON FEATURE THAT CAN BE USED WITH ALL AZTEC DIGITAL PRODUCTS

PRINT ACADEMIC CONTINUUM OF LEARNING

	NRS Levels						National Assessments		HSE		CCRS	Other Programs						
	Level 1 GLE: 0.0 - 1.9	Level 2 GLE: 2.0 - 3.9	Level 3 GLE: 4.0 - 5.9	Level 4 GLE: 6.0 - 8.9	Level 5 GLE: 9.0 - 10.9	Level 6 GLE: 11.0 - 12.9	TABE 11/12	CASAS GOALS	GED	HiSET	Aligned	Spanish	ePub	Employability & Personal Development	Career & Technical Education (CTE)	College Readiness	Digital Literacy	Reentry
 Fundamental Skills	▶	▶	▶				▶	▶			▶	▶						
 Pre GED Test Preparation				▶			▶	▶			▶	▶						
 Pre GED Complete Test Preparation				▶			▶	▶			▶							
 Skill Workbooks			▶	▶	▶		▶	▶			▶							
 A Tutor for CASAS		▶	▶	▶	▶			▶	▶	▶	▶						▶	
 A Tutor for TABE		▶	▶	▶	▶	▶	▶		▶	▶	▶						▶	
 Test Preparation for the GED®, Second Edition					▶	▶	▶	▶	▶		▶						▶	▶
 Complete Test Preparation for the GED®, Second Edition					▶	▶	▶	▶	▶		▶							
 Pretest and Posttests for the GED®					▶	▶	▶	▶	▶		▶						▶	
 KAPLAN HiSET					▶	▶	▶	▶		▶	▶							
 100-Hour Reentry Prerelease Program																		▶

CTE & WORKFORCE COURSES & PROGRAMS

Employability & Personal Development		Career & Technical Education (CTE)	
WORKFORCE			
BRING YOUR A GAME ANYWHERE	▶		
BRING YOUR A GAME Youth Edition	▶		
BRING YOUR A GAME Adult Edition	▶		
Aztec Life Skills Education	▶		▶
Aztec Life Skills Reentry	▶		▶
KEYS 4 WORK	▶ ▶		▶ ▶
work READY	▶		
CAREER Pathways	▶		▶
CTE HEALTHCARE PATHWAYS			
Aztec Pharmacy Technician Training			▶
Aztec Pharmacy Technician Excel			▶
Aztec Certified Billing & Coding Specialist CBCS			▶
Aztec Certified Clinical Medical Assistant CCMA			▶
Aztec Certified Medical Administrative Assistant CMAA			▶

ALIGNMENT OF AZTEC SOFTWARE'S ACADEMIC DIGITAL & PRINT PROGRAMS (*Available in Spanish)

Grade Level Equivalency	CCRS Level (A-E)	NRS ABE Level	Other NRS Designation	NRS Educational Functioning Level (EFL)	CASAS GOALS	TABE 11/12	Digital Series	Print Programs
K-1	A	ABE 1	ABE I	Beginning ABE Literacy	A	L	<i>Fundamentals Series</i> A Tutor for CASAS A Tutor for TABE *ABE en Español ESL Transitions	*Steck-Vaughn Fundamental Skills A Tutor for CASAS A Tutor for TABE
2-3	B	ABE 2	ABE II	Beginning Basic Education	B	E	<i>Foundations Series</i> A Tutor for CASAS A Tutor for TABE *ABE en Español ESL Transitions	*Steck-Vaughn Fundamental Skills Steck-Vaughn Skill Workbooks A Tutor for CASAS A Tutor for TABE
4-5	C	ABE 3	ABE III	Low Intermediate Basic Education	B	M	<i>Bridge Series</i> A Tutor for CASAS A Tutor for TABE Pre GED Series Pre GED en Español Pre HiSET Kaplan GED	*Steck-Vaughn Pre GED Subject Books Steck-Vaughn Pre GED Complete Steck-Vaughn Skill Workbooks A Tutor for CASAS A Tutor for TABE
6-8	D	ABE 4	ABE IV	High Intermediate Basic Education	C	D	<i>GED Kaplan Prep Series</i> GED Flash GED Play *GED en Español Kaplan HiSET A Tutor for CASAS A Tutor for TABE	*Steck-Vaughn GED Subject Books *Steck-Vaughn GED Complete Steck-Vaughn Skill Workbooks Steck-Vaughn Pretests & Posttests for the GED Kaplan HiSET A Tutor for CASAS A Tutor for TABE
9-10	E	ABE 5	ASE I	Low Adult Secondary Education	D	A		
11-12	E	ABE 6	ASE II	High Adult Secondary Education	E	A		

CURRICULUM ALIGNMENT

Instructional materials are aligned to the National Reporting System EFLs College and Career Readiness Standards for Adult Education as well as CASAS, TABE, GED, HiSET, and Accuplacer assessments. Aztec Software continuously monitors learning objectives and frequently updates the learning series provided by the Aztec Continuum of Learning.

EPUB - DIGITAL

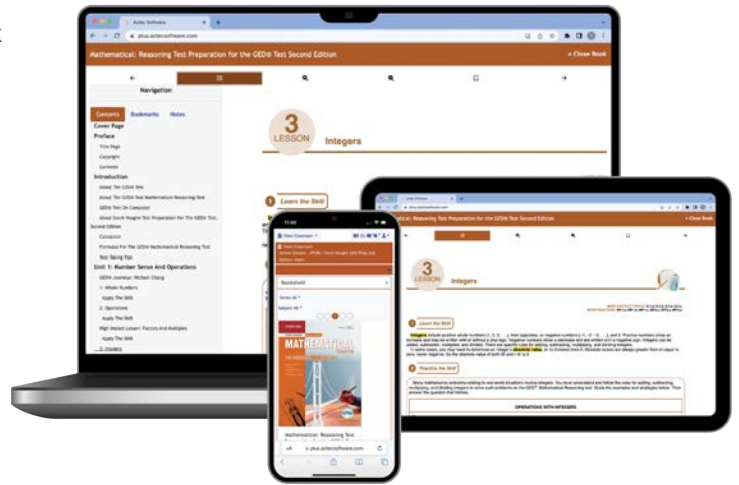
ePub Titles

Providing Equitable Access to Educational Content



Increase Student Engagement & Time-on-Task by Delivering Content Anywhere, on Any Device, at Anytime

Aztec's ePub format provides equitable access to students, reportable time-on-task, and access that works best for students' hectic schedules. ePubs allow students to access the same content as in print on any device (tablet, smart phone, laptop, etc.), anywhere they have access to the internet (library, restaurant, school, home, etc.) but with interactive features that support the acquisition and retention of critical academic and career/technical content.



WAYS EPUBS ARE DELIVERED

Aztec ePub

Delivered on the Aztec Learning System

Organizational ePub

Available on Organizational Platforms such as Blackboard, Canvas, Moodle, etc.

Individual ePub

Designed for Individual Named Users on an Individual Device

ePUBS AVAILABLE FOR TABE®, CASAS®, GED® & SPANISH GED® CONTENT

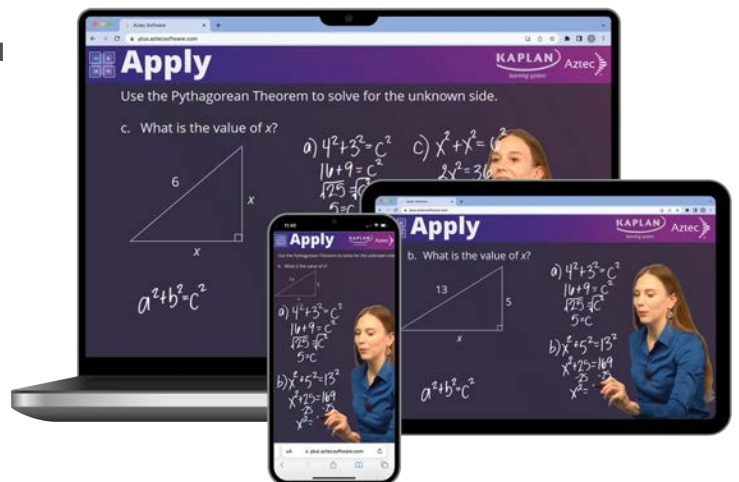
INSTRUCTIONAL TOOLS - DIGITAL

Aztec Lecture

Aztec's Live Online, On-Demand, Virtual Classroom

Aztec Lecture allows **instructors** to utilize any Aztec content, or content being used in the classroom, to provide **live or recorded** online instruction across all delivery modalities. **Aztec Lecture** provides the technology needed for instructors to conduct lessons from any location, while maintaining the highest level of curriculum integrity.

Students can log on to Aztec Lecture from any device and participate in live instruction or view prerecorded lessons. **Aztec Lecture** offers **flexible environments** to ensure continuity of academic services and communications across your education enterprise. **Teachers and administrators** can log on to Aztec Lecture from any location, on any device, and manage their students' learning plans, run reports, and be fully engaged with their students.



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ABE
HSE
COLLEGE READY
CTE HEALTHCARE
LIFE SKILLS & REENTRY
EMPLOYABILITY
SPANISH
WORKFORCE
INST. TOOLS
FINANCIAL WELLNESS

HIGH SCHOOL EQUIVALENCY - DIGITAL

GED® Flash

Success through Practice



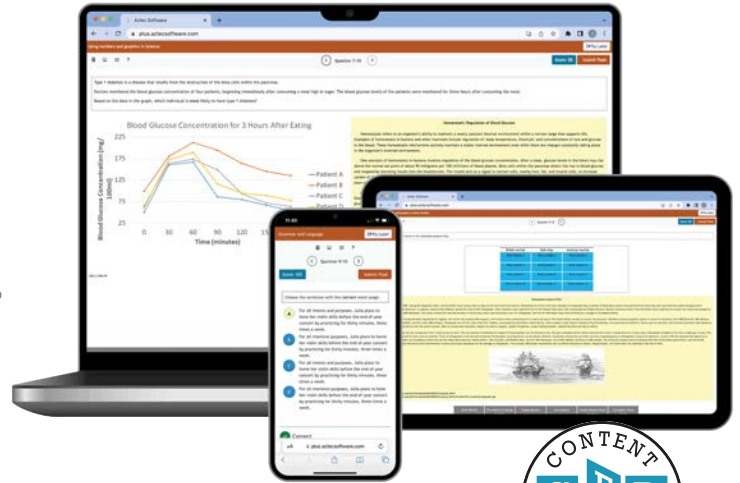
GED® Flash was developed in partnership with the GED® Testing Service and allows learners to **quickly review concepts** in Reading Language

Arts, Math, Science, and Social Studies. Students are provided with **question sets on each attempt** and receive **immediate feedback** on their responses. GED® Flash is a great study aid when preparing for the GED® Tests and a quick refresher of concepts often needed prior to taking the assessment. The GED® Testing Service reports that GED® Flash users are 79% more confident about taking the GED® Test.

GED® Testing Service data shows that students who practice frequently on GED® Flash scored on average 4 points higher on their GED® Test!

FEATURES

- Mimics GED® Test questions in style, structure, and layout.
- Provides **valuable data to teachers** for instruction and remediation.
- Tracks students **time-on-task** data.
- **Instant feedback** with answer explanations.
- **Thousands of practice items** across four academic subject areas.
- **Randomized questions** allow for repeated practice.
- Easy to assign and use, providing **strategic support** in each subject area.



GED® Play

On-Demand Learning

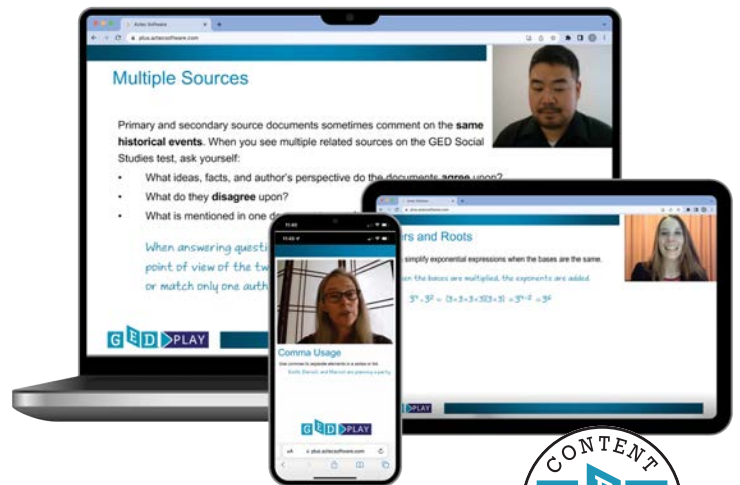


GED® Play complements classroom teaching, supercharges test prep, and boosts performance through videos created by Kaplan Master Teachers. These videos address the key skills and competencies assessed on the GED® Test through multi-modality visual and auditory instruction.

GED® Play is the only on-demand learning program developed by GED® Testing Service, Kaplan Test Prep, and Aztec Software to provide targeted video learning support across key GED® measured skills. GED® Play is the perfect classroom supplement to keep students engaged in their GED® Test preparation.

FEATURES

- **Reinforces classroom instruction.**
- Enhances test preparation and **improves performance.**
- Allows **visual and auditory learners** to master content through multiple modalities.
- Provides expanded access to direct instruction of **key concepts and skills.**
- Produces **actionable data and reporting.**
- **Co-developed** with the GED® Testing service and Kaplan Test Prep.
- **Ideal companion to GED Flash!**



CONTACT an Aztec Rep for Pricing



**Best Price
in the
Market**



GED Ready® is the official GED® practice test!

Aztec Software is a proud seller of **GED Ready® vouchers**.

GED Ready® is the best way to find out if learners are ready for the GED® Test.

Once a learner takes the practice test, a detailed score report is issued that predicts the likelihood of passing and includes a personalized study plan to score higher.

GED Ready® is the only test designed with same-day scoring, so learners will receive timely feedback on the likelihood of passing the actual GED® Test.

If not ready for the actual GED® Test, learners receive specific instructions on what to study next. The test questions look exactly like the actual GED® Test to best prepare learners for test day.

AZTEC SOFTWARE
IS AN OFFICIAL PARTNER OF



ORDER
GED READY® VOUCHERS
TODAY!

HIGH SCHOOL EQUIVALENCY - DIGITAL

HiSET® Test Preparation Series

Comprehensive, Fully-Aligned Curriculum



Aztec's HiSET® Test Preparation Series mirrors the actual HiSET® test experience, features multiple-choice items and an essay test for Language Arts Writing, is fully aligned with the HiSET® standards, and focuses on problem-centered lessons and thought-provoking question sets that foster the higher-order thinking skills needed to succeed academically.



The Kaplan Learning System Powered by Aztec provides

students with a complete HiSET® Test Preparation Series. Best-in-class content provides students with the content and confidence needed to **pass the HiSET® Test** and obtain their HSE credential, enabling students to continue on to post-secondary education or meet their career goals. Embedded video instruction from master Kaplan Learning instructors provides a multi-modality learning experience. Aztec's HiSET® Test Preparation Series **yields superior HiSET® pass rates!**

Aztec's HiSET® Test Preparation Series utilizes ongoing test data to generate and continuously adapt highly sensitive individual learning plans. Students work autonomously and benefit from a **comprehensive and well-articulated curriculum** designed to heighten their motivation to learn. Teachers can utilize student learning plans to augment instruction and **remediate individual skill gaps**.

FEATURES

- Lessons that cover **all HiSET® subject areas**.
- **Embedded video instruction** from master Kaplan Learning instructors provides a multi-modality learning experience.
- **Randomized questions** for unlimited assessments and practice drills.

- Available 24/7 on **any device, any time, anywhere** (computers, tablets, laptops, smart phones, and Chromebooks).
- **Scaffolded curriculum** supports targeted, self-paced instruction.
- Real-time **reports** with answer explanations.
- Students have mouse-click access to **historical test data and activities**.

- Teacher control to **alter lesson sequence** or **waive lessons** in the learning plan.
- **Digital essay/constructed-response** creation and submission with score rubrics.
- Administrators can create and post system-wide **announcements**.
- Simplified **administrative reporting** for direct instruction, distance learning and blended-learning classrooms.

FEATURES INCLUDE THE FOLLOWING



CLOUD-BASED INSTRUCTION

To make preparation for the HiSET® Test as mobile as the students who take it, Aztec offers free cloud-based HiSET instruction and practice tests allowing students to test their readiness on a computer or on-the-go using a mobile device.



MIRRORS THE HiSET® TEST EXPERIENCE

Consistent with HiSET, Aztec's HiSET® Test Preparation Series practice tests and unit-level pre/post tests are comprised of multiple choice items. An essay test is included for Language Arts Writing.



FULLY HiSET® ALIGNED

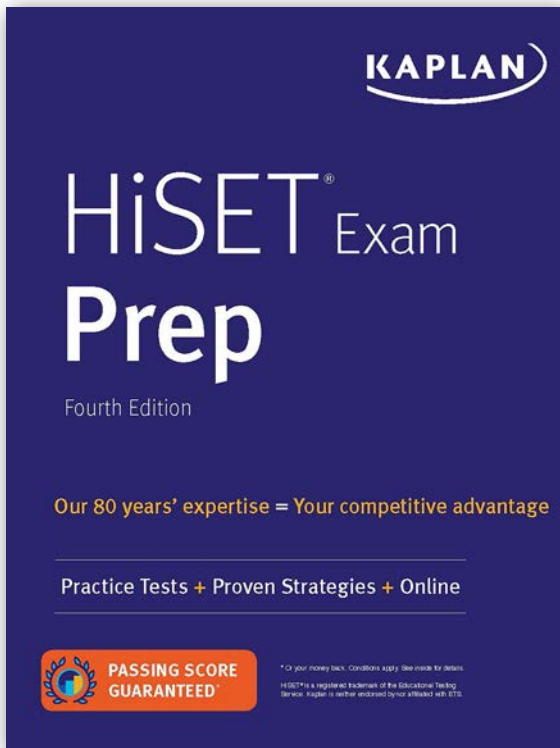
Aztec's HiSET® Test Preparation Series content is continuously updated with each HiSET® update. The lessons are problem-centered and include question sets that elicit higher-order thinking, allowing students to absorb, rather than memorize content.

CONTACT an Aztec Rep for Pricing

HIGH SCHOOL EQUIVALENCY - PRINT

Kaplan HiSET® Exam Prep

NRS Level 5-6 | English



Kaplan HiSET® Exam Prep provides comprehensive review, online resources, and exam-like practice to help students pass the test. Kaplan's book is designed for self-study so learners can prep at their own pace and on their own schedule.

VOLUME FEATURES:

- More than 1,000 practice questions in the book and online with answers and explanations
- In-book diagnostic pretest to help students identify strengths and weaknesses so they can set up a personalized study plan
- Essential skills needed to pass each of the 5 subtests: Language Arts-Reading, Language Arts-Writing, Mathematics, Science, and Social Studies
- A full-length practice test for each subject area
- Expert test-taking strategies to help learners take the exam with confidence

Kaplan HiSET® Exam Preparation

PRINT PRODUCT	ISBN	PRICE
Kaplan HiSET® Exam Prep	978-1-506-26404-2	21.99

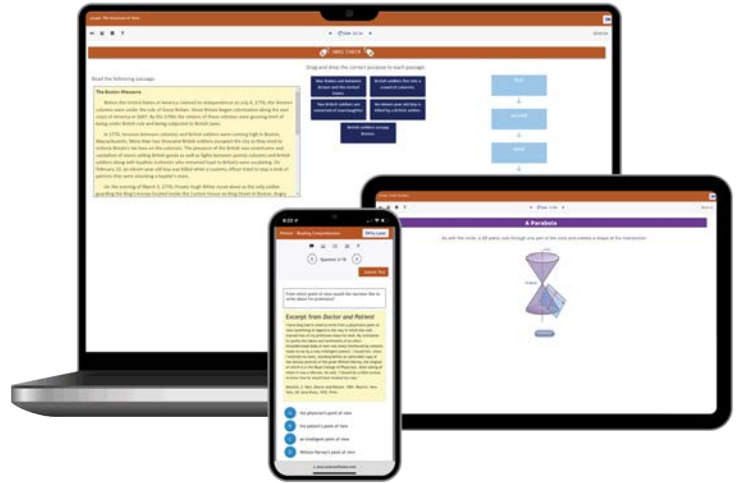
*CONTACT an Aztec Account Manager for Volume Pricing
Custom Shipping Rates May Apply*

All orders will be charged shipping and handling. We ship UPS ground. Please calculate 12.5% of the order value or a \$10 minimum on orders under \$50 and \$15 on orders between \$50 and \$100.

COLLEGE READY - DIGITAL

College Success Series

Preparing Students for the Rigors of the College Entrance Process



Aztec's **College Success Series** offers students a way to prepare for the rigors of the college entrance process. This Aztec series includes subject-area instruction, practice, assessments, and a variety of item types.

Aztec understands that Algebra is the single most failed course in community colleges across the country and one of the biggest hurdles to getting a college degree. With a strong focus on Algebra, Aztec's **College Success Mathematics** helps prepare students for this requirement. Students will be more confident and ready to meet the entrance requirements for community college.

FEATURES

- Lessons aligned to subject area content domains.
- Practice tests determine student readiness for community college entrance.
- Identifies specific skills deficiencies.
- Targeted, self-paced instruction.
- Available anytime/anywhere – no third party software required.
- Essay creation and submission process with grading rubric (constructed responses).
- Immediate feedback and interaction.
- Unlimited practice and built-in formative assessments.
- Comprehensive reports available.
- When learning objectives shift or assessment content is augmented or changed, Aztec Software updates are provided automatically



FEATURES INCLUDE THE FOLLOWING



INDIVIDUALIZED PRACTICE

Individual pacing in lessons and practice accommodates all learners.



MIRRORS ENTRANCE REQUIREMENTS

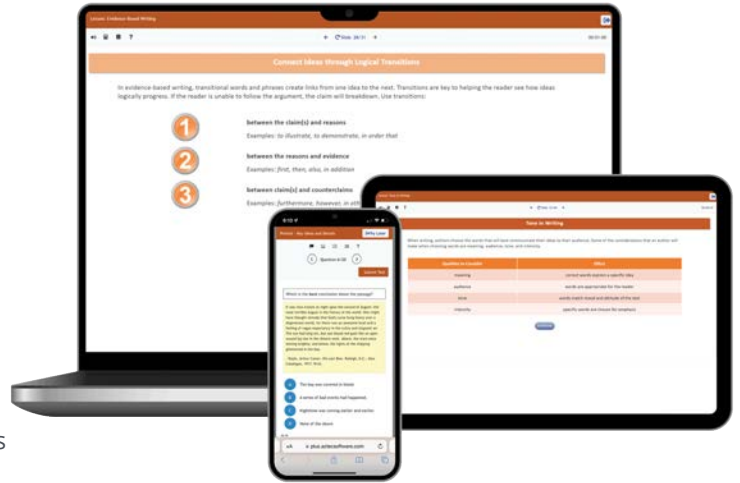
Immediate feedback with expanded responses in lessons and practice enhances learning.



FULLY ALIGNED TO CONTENT

Tests and learning cover key Reading, Writing and Language, and Math skills.

CONTACT an Aztec Rep for Pricing



The **Aztec ACT Prep Series** will ensure students are ready and well prepared for this assessment. Aztec's **ACT Prep Series** will diagnose specifically where the problems exist, allowing students to concentrate time in those academic areas of greatest need. Beyond its focused approach, this series is available online and fully accessible on any platform, allowing for truly anywhere, anytime education.

Aztec's **ACT Prep Series** is adaptive, easy to use, and fully aligned to the ACT Test. Make sure students have absolutely every advantage when applying to college by enrolling and using Aztec's **ACT Prep Series**.

FEATURES

- Lessons aligned to the ACT content domains.
- Practice tests determine student readiness for the ACT.
- Identifies specific skills deficiencies.
- Targeted, self-paced instruction.
- Available anytime/anywhere – no third party software required.
- Essay creation and submission process with grading rubric (constructed responses).
- Immediate feedback and interaction.
- Unlimited practice and built-in formative assessments.
- Comprehensive reports available.
- When learning objectives shift or assessment content is augmented or changed, Aztec Software updates are provided automatically.



FEATURES INCLUDE THE FOLLOWING



INDIVIDUALIZED PRACTICE

Individual pacing in lessons and practice accommodates all learners.



MIRRORS ENTRANCE REQUIREMENTS

Immediate feedback with expanded responses in lessons and practice enhances learning.



FULLY ALIGNED TO CONTENT

Tests and learning include all four subjects: Math, Sentence Skills, Reading Comprehension, and the written Essay.

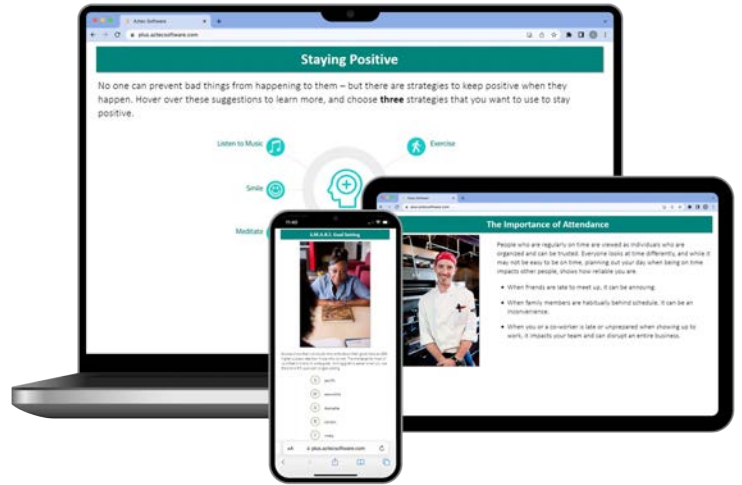
CONTACT an Aztec Rep for Pricing

Bring Your 'A' Game Anywhere

Developing the Foundational Work Ethic Skills that Employers Demand

BRING YOUR **A** GAME ANYWHERE

Bring Your 'A' Game Anywhere provides learners with ten interactive, participant-centered, eLearning modules, interactive worksheets, and built-in knowledge checks providing students with an comprehensive course to elevate their work ethic. These modules can be accessed anytime, anywhere, and on any device resulting in students who are prepared with exceptional soft skills for sustained, gainful employment.



This dynamic e-learning course supports both hybrid and distance learning through engaging modules designed to support job seekers in elevating their job readiness. By focusing on the seven foundational workplace skills, the course develops a solid foundation to both get and keep a job. The course includes content developing Attitude, Attendance, Appearance, Ambition, Acceptance, Appreciation and Accountability to prepare learners for both the workplace and the Certificate of Work Ethic Proficiency Exam. Participants can easily access the course through any device that has internet connectivity. This is the perfect solution to develop a strong work ethic, anytime and anywhere!

Bring Your 'A' Game Anywhere provides online, self-directed curriculum for developing the foundational work skills that employers demand: Attitude, Attendance, Appearance, Ambition, Acceptance, Appreciation, and Accountability.

CERTIFICATE OF WORK ETHIC PROFICIENCY

The final piece of the program is for participants to earn their Certificate of Work Ethic Proficiency - a credential issued by The Center for Work Ethic Development.

"Bring Your 'A' Game Anywhere has engaging curriculum that builds the seven foundational workplace skills of work ethic."

Workforce Development Professional

FEATURES

- Engaging curriculum for building the seven foundational workplace skills of work ethic.
- 10 interactive, participant-centered modules.
- Modules include interactive worksheets and built-in knowledge checks.
- The program prepares students with exceptional soft skills for sustained, gainful employment.
- Upon passing the Work Ethic Proficiency Exam, students will earn a Certificate of Work Ethic Proficiency from the Center for Work Ethic Development.

BENEFITS INCLUDE THE FOLLOWING



PARTICIPANT BENEFITS

Provides a transferable certificate for use with multiple employers.

Opportunity to apply in person learning to real-world scenarios.

Gives participants purpose for completing training.



FACILITATOR BENEFITS

Provides evidence of learning and master of work ethic concepts.

Enables tracking of training outcomes and participant progress.

Offers flexibility for off-site participants and reinforces learning after in-person training.



EMPLOYER BENEFITS

Prepares employees to be "work ready" on their first day.

Improves candidate quality and decreases employee turnover.

Fosters leadership and sets an example for coworkers who haven't been certified.

CONTACT an Aztec Rep for Pricing

Bring Your 'A' Game - Youth & Adult

Textbook, Curriculum Guide, Workbook, Multimedia Package

BRING YOUR **A** GAME



BRING YOUR 'A' GAME

While technical skills are still important to employers, the biggest concern of hiring managers is the diminishing soft skills of the workforce. Nearly 9 out of 10 companies in the U.S. report that the lack of these employability skills is THE most important factor in their hiring. Yet less than 20% of today's employees demonstrate these crucial workplace skills on a consistent basis.

Bring Your 'A' Game is an instructor-led curriculum for developing the foundational work skills that employers demand.

- A**TTITUDE
- A**TTENDANCE
- A**PEARANCE
- A**MBITION
- A**CCEPTANCE
- A**PPRECIATION
- A**CCOUNTABILITY

CERTIFICATE OF WORK ETHIC PROFICIENCY

The Certificate of Work Ethic Proficiency Exam leads to students earning a credential issued by The Center for Work Ethic Development. Participants who score 90% or higher on this exam earn a national certificate indicating their mastery of the foundational workplace skills from **Bring Your 'A' Game**.

BRING YOUR 'A' GAME ADULT & YOUTH TEXTBOOKS

To reinforce classroom learning and appeal to your visual learners, Aztec recommends having a copy of the **Bring Your 'A' Game** adult or youth textbook for every participant. Each in-class activity has a suggested textbook reading to be completed prior to start of the session so that participants can begin with a basic understanding of the concepts for that session.

BRING YOUR 'A' GAME ADULT & YOUTH WORKBOOK

A new workbook is necessary for each learner in the **Bring Your 'A' Game** adult or youth program. Participants use the workbook to complete activities, review content, and reflect on their experiences throughout the training. Ensure that participants have their own workbook prior to starting your first class session.

BRING YOUR 'A' GAME ADULT & YOUTH CURRICULUM GUIDE

The foundation of the training program, the Curriculum Guide is required for trainers to facilitate the **Bring Your 'A' Game** training program.

MULTIMEDIA ADULT & YOUTH RESOURCE KIT

The multimedia resource kit contains several supplemental visual components of the training including a PowerPoint presentation with slides to aid **Bring Your 'A' Game** trainers in delivering program content and facilitating activities. Additional features include 100+ inspirational quotations that can be used throughout the training to reinforce and engage participants.

Multimedia Package Includes:

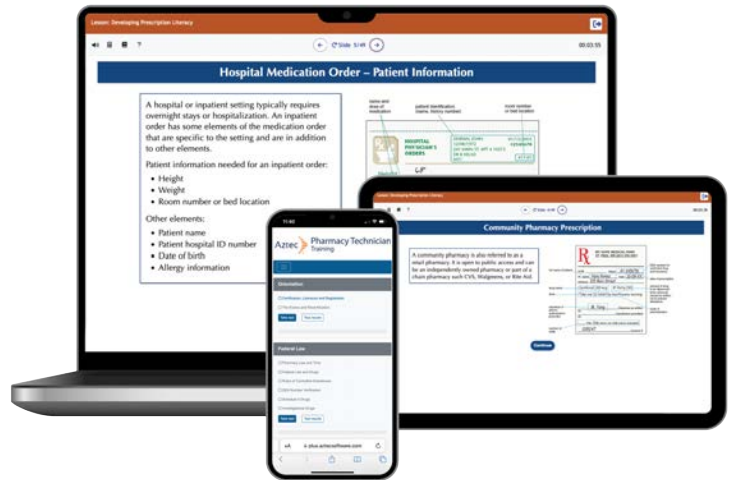
- Multimedia Resource Guide
- 8 Printable Posters (18x24)
- Employer Letter
- Quotations Presentation PowerPoint
- Teacher Curriculum Adult or Youth PowerPoint

Bring Your 'A' Game

PRINT PRODUCT	ISBN	PRICE
Bring Your 'A' Game Youth Textbook	979-8-89141-016-9	19.99
Bring Your 'A' Game Youth Workbook	979-8-89141-017-6	9.99
Bring Your 'A' Game Youth Curriculum Guide	979-8-89141-018-3	299.99
Bring Your 'A' Game Multimedia Youth Resource Kit	979-8-89141-019-0	124.99
Bring Your 'A' Game Adult Textbook	979-8-89141-020-6	19.99
Bring Your 'A' Game Adult Workbook	979-8-89141-021-3	9.99
Bring Your 'A' Game Adult Curriculum Guide	979-8-89141-022-0	299.99
Bring Your 'A' Game Multimedia Adult Resource Kit	979-8-89141-023-7	124.99
Certification Exam - per Assigned Seat		\$19.99

Aztec Pharmacy Technician Training

The National Leader in Career & Technical Education for Pharmacy Technicians



The **Aztec Pharmacy Technician Training** presents students with a curriculum that was co-developed by community colleges and pharmacists and represents the essential functions of a pharmacy technician. Best-in-class content provides students with the technical preparation needed to pass the national exams for certification and the workforce skills needed to be prepared for employment.

Aztec Pharmacy Technician Training lessons walk learners systematically through every topic required for certification. An extensive test item database makes students comfortable with the topics that appear on the national exam. Comprehensive lesson plans provide instructors with information about the online content in a format that allows for custom lesson development and course delivery.

FEATURES

- 300 Hours of Curriculum
- Preparation for National Certification Exams
- Students Learn at Their Own Pace
- Study Anytime, Anywhere, & On Any Device
- Meets PTCB's Requirements
- Co-developed by Experienced Community College Faculty who Work as Pharmacists & Pharmacy Technicians
- Used in 46 States

★ Updated Lesson Plans

★ **New units complement the Medications and Pharmacy Terminology Study Cards and provide learners with a more structured presentation and assessment of medical and pharmacy terminology and the top 200 medications.**

★ **Updated and enhanced ePub includes real-world situations and problems faced by pharmacy technicians on the job.**



The Pre-PTCE is PTCB's official practice exam designed to assess readiness and to familiarize candidates with the Pharmacy Technician Certification Exam (PTCE).



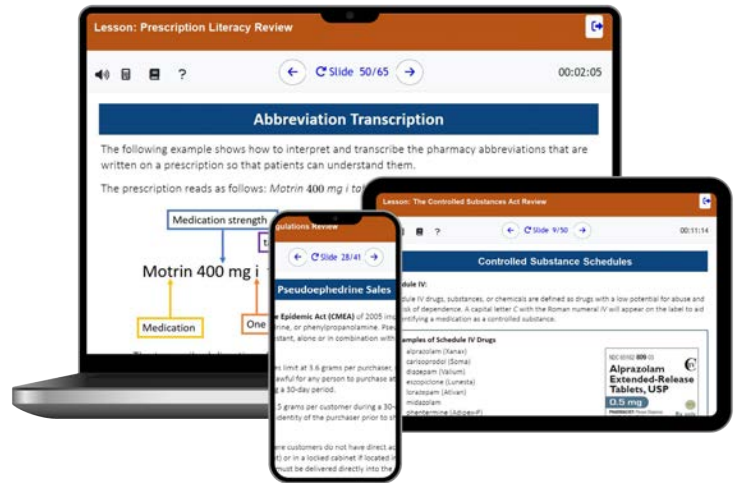
The Pharmacy Technician Certification Exam (PTCE) is PTCB's official exam for earning a CPhT credential.



CONTACT an Aztec Rep for Pricing

Aztec Pharmacy Technician Excel

The Leading Review Preparation Tool for Pharmacy Technician Candidates



Aztec Pharmacy Technician Excel is a companion course for students preparing to take the national Pharmacy Technician certification exam. **Pharmacy Technician Excel** is designed to be a final review tool for students who have completed, or will soon complete, a full Pharmacy Technician training course, meet the eligibility requirements, and are ready to take the national certification exam.

This **PTCB** and **ExCPT** review course is for students who want to excel in taking the national exam. This course focuses on building mastery level skills in the four content areas of the exam with specific focus on mathematical calculations. Unlike review books that are one dimensional, this course is interactive and has skill building activities to help with the review process.

The topics included in **Pharmacy Technician Excel** represent the subject areas on the national exam where students often need additional support and remediation. By focusing specifically on these subject areas, **Pharmacy Technician Excel** provides additional practice and instruction, beyond students' core Pharmacy Tech training course. In addition to subject area review and remediation, **Pharmacy Technician Excel** includes study tips, written by professors of pharmacy technician training programs, to better assist students in studying for the national exam.



FEATURES

- Companion course for students preparing to take the PTCB and ExCPT exams.
- Focuses on building mastery level skills in the four content areas of the exam with specific focus on mathematical calculations.
- Topics represent the subject areas on the national exam where students often need additional support and remediation.

INCLUDED IN PHARMACY TECHNICIAN EXCEL IS A REVIEW OF THE FOLLOWING ESSENTIAL TOPICS

- Medications
- Federal Requirements
- Patient Safety & Quality Assurance
- Order Entry & Processing



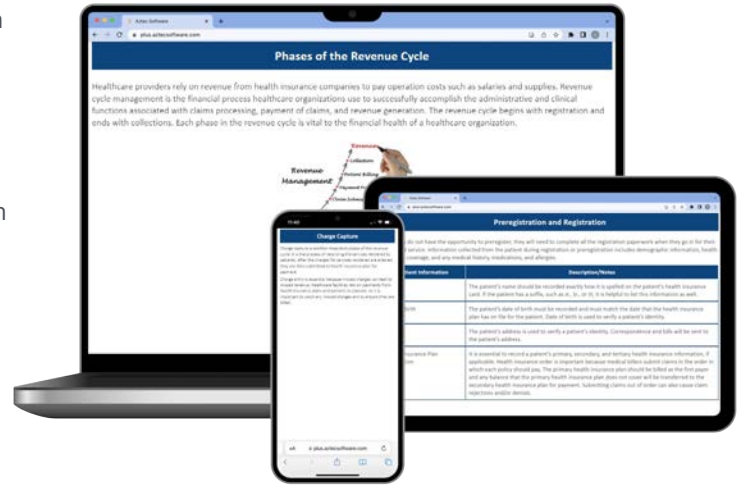
CONTACT an Aztec Rep for Pricing

Certified Billing & Coding Specialist

Ensure Students are Ready & Prepared

Aztec's Certified Billing and Coding Specialist (CBCS) program prepares healthcare workers with the skills needed to perform the duties of a medical coder and biller, including coding various medical diagnoses, procedures, or symptoms which are then submitted to Medicare, Medicaid, and insurance companies in order to receive reimbursements. This program prepares students to take the National Healthcare Association certification exam.

Medical Billing and Coding is an entry level healthcare career pathway that provides sustainable wages. Aztec's CBCS preparation course builds the billing and coding skills that are essential for workforce entry. Students learn how to isolate pertinent information from patient medical records and **turn that information into clinical documentation to be used during the billing process.** Fully aligned to the NHA test plan, this course provides all the preparation needed to **pass the national assessments** and become a **Certified Billing and Coding Specialist.**



FEATURES

- Prepares healthcare workers with the skills needed to perform the duties of a medical coder & biller.
- Topics include coding medical diagnoses, procedures, or symptoms & submitting claims to Medicare, Medicaid, and insurance companies to receive reimbursements.
- Prepares students to take the National Healthcare Association certification exam.

PROGRAM INCLUDES THE FOLLOWING

UNIT 1: ORIENTATION

- Lesson 1: Certification

UNIT 2: THE REVENUE CYCLE & REGULATORY COMPLIANCE

- Lesson 2: Revenue Cycle
- Lesson 3: Regulatory Compliance
- Lesson 4: Fraud & Abuse
- Lesson 5: Fraud & Abuse Compliance Plans and Audit Programs

UNIT 3: INSURANCE ELIGIBILITY & OTHER PAYER REQUIREMENTS

- Lesson 6: Health Insurance Plans
- Lesson 7: Health Insurance Costs
- Lesson 8: Government Health Insurance & Other Third-Party Payers
- Lesson 9: Verification of Insurance
- Lesson 10: Coordination of Benefits

UNIT 4: CODING & CODING GUIDELINES

- Lesson 11: Anatomy and Physiology
- Lesson 12: Medical Terminology
- Lesson 13: Medical Abbreviations, Acronyms, and Eponyms
- Lesson 14: Health Information Systems
- Lesson 15: Medical Records

- Lesson 16: Medical Coding Sets
- Lesson 17: Diagnosis Coding
- Lesson 18: Level I Healthcare Common Procedure Coding System (HCPCS): Current Procedure Terminology (CPT®)
- Lesson 19: Level II Healthcare Common Procedure Coding System (HCPCS)

UNIT 5: BILLING & REIMBURSEMENT

- Lesson 20: Electronic Claims and Paper Claims Submission to Third-Party Payers
- Lesson 21: The CMS-1500 Health Insurance Claim Data Elements
- Lesson 22: Coding Guidelines
- Lesson 23: Proper Code Sequencing
- Lesson 24: Coding Instructions
- Lesson 25: Billing & Reimbursement
- Lesson 26: Collections
- Lesson 27: Third-Party Payments & Adjustments

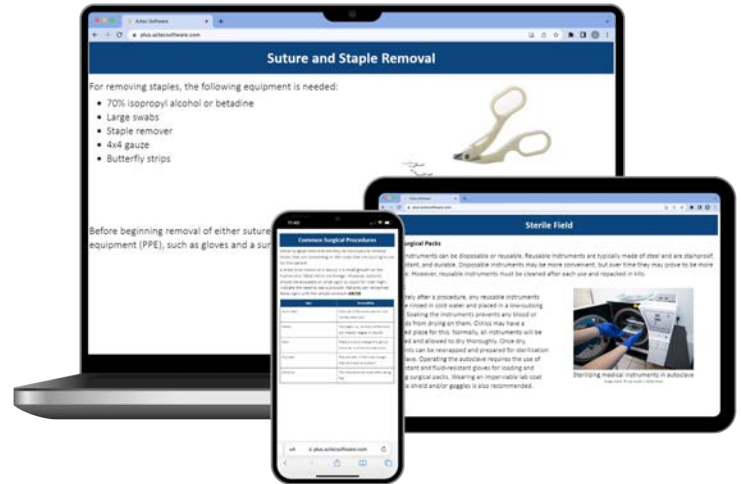
CONTACT an Aztec Rep for Pricing

Certified Clinical Medical Assistant

Ensure Students are Ready & Prepared

Aztec's Certified Clinical Medical Assistant (CCMA) program prepares health care professionals for work with clinical procedures and patient care. CCMA's help doctors, nurses, and other medical professionals with basic healthcare tasks, such as monitoring vital signs or taking blood samples. This program prepares students to take the National Healthcare Association certification exam.

Certified Clinical Medical Assistants are important members of healthcare teams and work in a wide variety of medical settings. CCMA's are often the last person a patient engages with during a medical visit, which can have a lasting impact on the patients they serve.



FEATURES

- Prepares healthcare professionals for work with clinical procedures and patient care.
- Prepares students to assist doctors, nurses, and other medical professionals with basic health care tasks, such as monitoring vital signs.
- Prepares students to take the National Healthcare Association certification exam.

PROGRAM INCLUDES THE FOLLOWING

UNIT 1: Orientation

UNIT 2: Foundational Knowledge & Basic Science

UNIT 3: Anatomy & Physiology

UNIT 4: Clinical Patient Care

UNIT 5: Patient Care Coordination & Education

UNIT 6: Administrative Assisting

UNIT 7: Communication & Customer Service

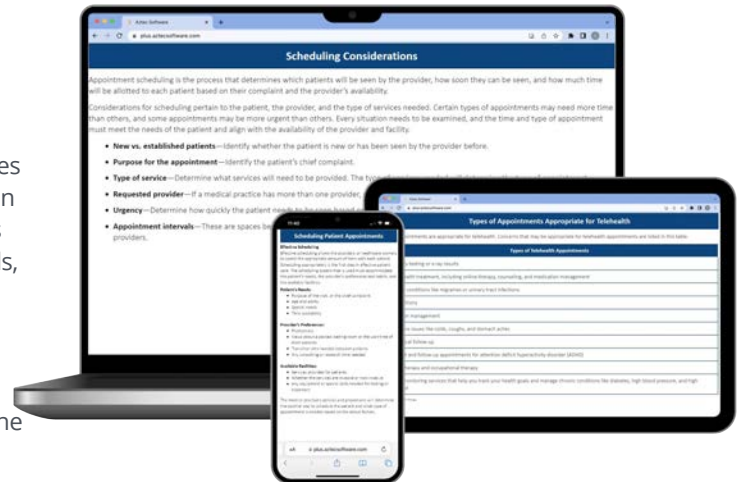
UNIT 8: Medical Law & Ethics

Certified Medical Administrative Assistant

Ensure Students are Ready & Prepared

Aztec's Certified Medical Administrative Assistant (CMAA) series prepares health care professionals to provide supportive services in a medical environment. Certified medical administrative assistants oversee organizational tasks, such as scheduling, managing records, and checking in patients. This series prepares students to take the National Healthcare Association certification exam.

Certified Medical Administrative Assistants play an important role in keeping medical offices running efficiently. They are often the first person a patient interacts with during a healthcare visit.



FEATURES

- Prepares health care professionals to provide supportive services in a medical environment.
- Prepares students to oversee organizational tasks, such as scheduling, managing records, and checking in patients.
- Prepares students to take the National Healthcare Association certification exam.

PROGRAM INCLUDES THE FOLLOWING

UNIT 1: Orientation

UNIT 2: Foundational Knowledge

UNIT 3: Communication & Professionalism

UNIT 4: Medical Law, Ethics, & Compliance

UNIT 5: Scheduling

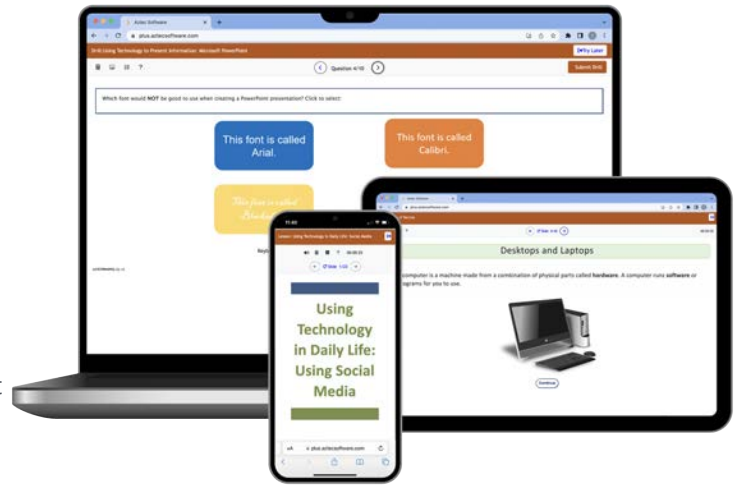
UNIT 6: Patient Encounters

UNIT 7: Billing & Administrative Procedures

CONTACT an Aztec Rep for Pricing

Digital Literacy Series

Complete Instruction in Digital Literacy Skills | English & Spanish



Aztec's Digital Literacy Series empowers adult learners with a strong foundation in digital literacy skills through solid alignment with Northstar Digital Literacy and OCTAE's Skills That Matter, ensuring that technology skills become an integral part of adult students' education journey. This series equips learners with essential computer and software skills so they'll gain the confidence and competence needed to thrive in today's digital world.

Whether applying for a job or staying in touch with family and friends, being able to independently navigate online and use various technologies that are critical for active participation in work, school, and life.

A skills gap survey in advanced manufacturing reported 70% of employees deficient in technology/computer skills, while 67% lack basic technical training. Aztec Software focuses on reducing the skills gap by providing students a strong foundation in digital literacy as an integral part of the adult education curriculum.

Aztec Software's **Digital Literacy Series** focuses on providing students a strong foundation in digital literacy as an integral part of all adult education curricula. **Aligned with Northstar Digital Literacy and OCTAE's Skills That Matter**, Aztec's Digital Literacy Series helps adult learners develop the critical foundational skills needed to utilize technology in their daily life, as well as the essential computer and software skills required for higher education and employment.

FEATURES

- Prepares students by assisting them in building digital skills needed to actively participate in work, school, and life.
- Focuses on reducing the skills gap by providing students a strong foundation in digital literacy.
- The Series is aligned with Northstar Digital Literacy and OCTAE's Skills That Matter.

PREPARING STUDENTS FOR THE WORKFORCE WITH SKILLS THAT MATTER



ESSENTIAL COMPUTER SKILLS

- Types of Devices
- Developing Computer Skills
- The Different Operating Systems
- Developing Internet Skills



ESSENTIAL SOFTWARE SKILLS

- Using Technology to Present Information: Word
- Using Technology to Present Information: PowerPoint
- Using Technology to Present Information: Excel
- Using Technology to Present Information: Google Docs



USING TECHNOLOGY IN DAILY LIFE

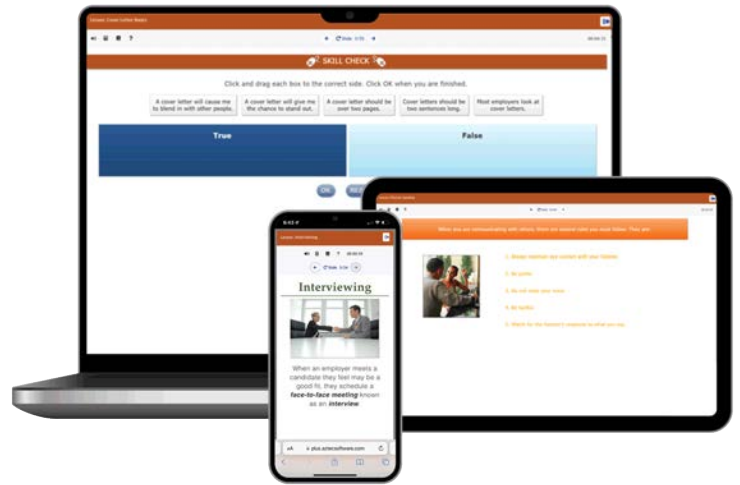
- Using Technology in Daily Life: Email
- Using Technology in Daily Life: Social Media
- Information Literacy
- Using Technology to Search for a Career
- Your Digital Footprint
- Distance Learning

CONTACT an Aztec Rep for Pricing

ABE
HSE
COLLEGE READY
CTE HEALTHCARE
LIFE SKILLS & REENTRY
EMPLOYABILITY
SPANISH
WORKFORCE
INST. TOOLS
FINANCIAL WELLNESS

Ready for Work Series

Designed to Foster Workforce Readiness Skills



The **Ready for Work** Series covers a spectrum of essential skills, from soft and 21st-century skills to employability skills, and prepares students not only for nationally recognized certificates but also for job entry. This series can be used various academic and industry-specific programs aligned with WIOA IET programs.

Employability skills are general skills that are necessary for success in the workforce at all employment levels, in all sectors. These skills are often called soft skills, career readiness skills, job skills, or workforce readiness skills, but they all speak to the same set of core skills that employers want.

The **Ready for Work** Series is specifically designed to foster workforce readiness skills. It gives students the tools to build a successful foundation to launch themselves into today's workforce with confidence. This comprehensive interactive series engages students with progressive lesson content that is based on real life and workforce scenarios.

The **Ready for Work** Series provides a solid foundation of the 21st-century skills essential to compete in today's workforce. The series is aligned with the Employability Skills Framework and is ideal for programs delivered through Adult Education, ESL, CTE, American Job Center programs or through Workforce Development Board programs.

FEATURES

- **Interactive modules** provide engaging content
- **Scaffolded lesson content** builds learner's skills and competencies
- **Contextualized lessons** make learning applicable to the workforce
- **Individualized learning plans** based on pretests and posttests
- Aligned to the **Employability Skills Framework**

TOPICS INCLUDE THE FOLLOWING



COMMUNICATION SKILLS

- Listening
- Speaking
- Following Directions
- Reading for Work
- Writing for Work



SELF-MANAGEMENT SKILLS

- Appearance
- Positive Thinking
- Time Management
- Managing Emotions
- Work Behavior
- Working Productively
- Decision Making



WORKING WITH OTHERS

- Relating to Others
- Effective Customer Service
- Teamwork
- Dealing with Supervisors
- Introduction to Green Jobs



PRE-EMPLOYMENT SKILLS

- Career Awareness
- Preparing a Resume
- Writing a Cover Letter
- Filling Out an Application
- Interviewing

CONTACT an Aztec Rep for Pricing

LIFE SKILLS & REENTRY - DIGITAL

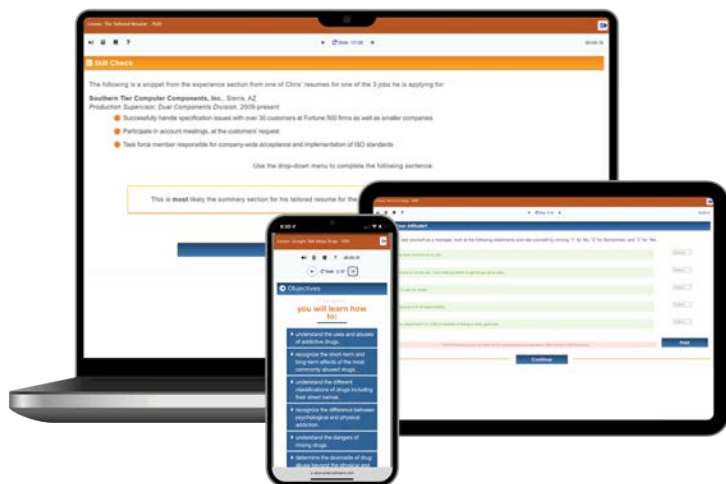
Life Skills Education Series

Supporting the Development of Adult Learners | English & Spanish



The Aztec **Life Skills Education** Series available in digital and print versions supports the development of employability, life skills, and soft skills for adult learners.

Life Skills Education programs have been helping people get hired and stay hired, improve their lives, and strengthen both their families and themselves for over 35 years. More than **225 digital modules** are designed to help **youth, young adults, and adults** navigate life's challenges and become life-long learners. Whether it's coping with searching for a job, creating a budget, assisting with reentry, adjusting to life after the military, or parenting a teen through a difficult time, **Life Skills Education** has resources that can help.



Many support and service organizations today face the varied needs of an increasingly diverse population. Instructors, program managers, and case managers often require concise, effective, and inexpensive information for developing the life skills so critical to success.

The **Life Skills Education** Series provides a solid foundation of academics in addition to the explicit 21st century skills essential to compete in today's workforce.

FEATURES

- **Individual Curriculum** — Instructors can select single topics from a wide range of titles to create custom curricula to meet learner needs.
- **1:1 or Group Counseling** — Case managers use the modules to guide individual and group sessions and as a way of reinforcing key topics.
- **Customizable Online Lessons** — Instructors can select single topic modules from 225 titles to create individualized lesson plans.
- **Self-directed Education** — Program managers can assign the modules for clients to study and practice key skills, while tracking time-on-task for reporting purposes.
- **Counseling Sessions** — Case managers use the modules to guide clients through key elements of the reentry process.

WIOA ALIGNED

LIBRARY OF RESOURCES FOR ACADEMIC & LIFE COUNSELORS

- Re-Entry & Transition
- Getting & Keep a Job
- Parenting
- Alcohol & Substance Abuse
- Youth
- Career Skills
- Domestic Violence
- Military Life
- Personal Development
- Health & Wellness

PROUDLY RECOGNIZED BY



CONTACT an Aztec Rep for Pricing

Life Skills Education

English & Spanish



100 LSE Spanish Modules

LIFE SKILLS EDUCATION WIOA ALIGNED

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- Re-Entry & Transition
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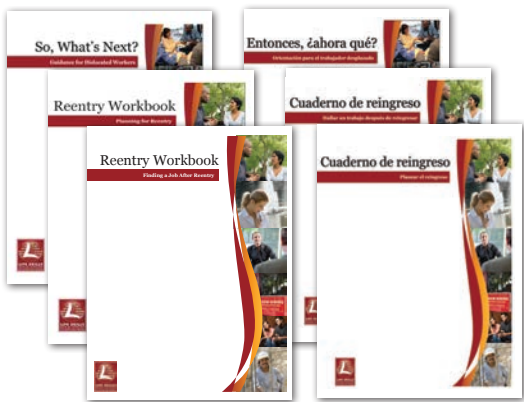
PROUDLY RECOGNIZED BY
 National Association of Workforce Boards

Life Skills Education Series includes more than 225 print titles in English and Spanish, is aligned to the 10 service areas of WIOA service providers, prepares students for both life and work, and empowers educators to customize curriculum effortlessly for both synchronous and asynchronous instruction.

Life Skills Education programs have been helping people get hired and stay hired, improve their lives, and strengthen both their families and themselves for more than 35 years. More than 225 print booklets are designed to help youth, young adults, and adults navigate life's challenges and become life-long learners. Whether someone is coping with searching for a job, creating a budget, assisting with reentry, adjusting to life after the military, or parenting a teen through a difficult time, Life Skills Education has resources that can help.

Many support and service organizations today face the varied needs of an increasingly diverse population. Instructors, program managers, and case managers often require concise, effective, and inexpensive information for developing the life skills so critical to success.

Life Skills Education supports the development of employability skills, life skills, and personal improvement goals of adult learners. The series is aligned to 10 topics areas funded by WIOA. Life Skills Education's print and digital materials provide Adult Educators and Workforce Board/American Job Center professionals the curriculum needed to meet the needs of their students and clients.



WORKBOOKS

So, What's Next?

Guidance for the Dislocated Worker. Our 48-page workbook is designed for clients faced with unexpected unemployment. The workbook includes useful exercises, checklists, and samples. It also details personal help for each step of the process — from coping strategies to managing money to launching a new job search.

New Spanish Workbooks

Planning for Reentry

The Planning for Reentry Workbook is designed for clients preparing for the reentry process. It is ideal for individuals who are either still incarcerated or those who are actively engaged in the reentry process. This workbook is Part 1 of a two-workbook set.

Finding a Job After Reentry

The Finding a Job After Reentry Workbook is designed for clients who are looking for employment during or after the reentry process. This workbook is ideal for individuals who are either still incarcerated or those who are actively engaged in the reentry process. This workbook is Part 2 of a two-workbook set.

Customizable Areas for Agency Information

CUSTOMIZATION

Personalize Your Booklets!

- Use the bottom quarter of the front page and most of the backcover to promote your program.
- Professionally design a full color layout to promote your services.
- Free on qualifying orders

All orders will be charged shipping and handling. We ship UPS ground. Please calculate 12.5% of the order value or a \$10 minimum on orders under \$50 and \$15 on orders between \$50 and \$100.

LIFE SKILLS & REENTRY - DIGITAL

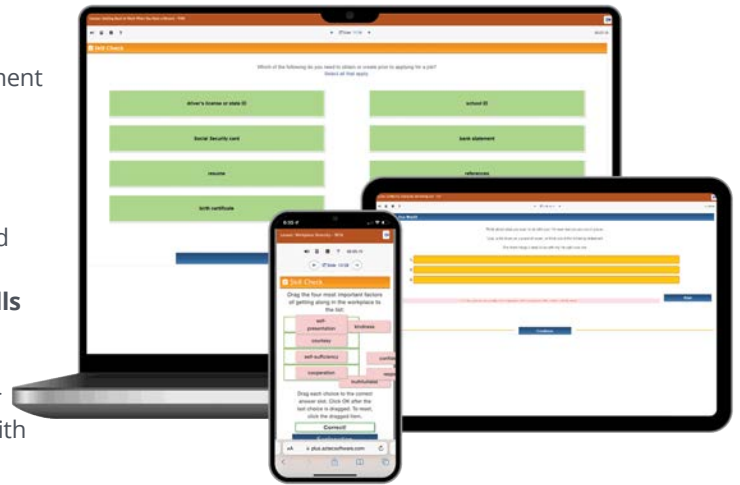
Life Skills Reentry Series

Designed to Foster Workforce Readiness Skills | English



The **Life Skills Reentry** Series available in digital and print versions supports the development of employability, personal life skills, and soft skills for adult learners who are moving out of the correctional setting.

Life Skills Reentry programs have been helping people get hired and stay hired, improve their lives, and strengthen both their families and themselves, post release, for over 35 years. **Life Skills Reentry** consists of 57 titles identified as crucial skills needed by pre-release individuals. The subjects assist in preparing adults to navigate life's challenges and become life-long learners. Whether it's coping with searching for a job, creating a budget, assisting with reentry, or parenting a teen through a difficult time, **Life Skills Reentry** has resources that can help.



Many support and service organizations today face the varied needs of an increasingly diverse population. Instructors, program managers, and case managers often require concise, effective, and inexpensive information for developing the life skills so critical to success.



The Employability Skills Series provides a solid foundation of academics in addition to the explicit 21st century skills essential to compete in today's workforce.

FEATURES

- **Individual Curriculum** — Instructors can select single topics from a wide range of titles to create custom curricula to meet learner needs.
- **1:1 or Group Counseling** — Case managers use the modules to guide individual and group sessions and as a way of reinforcing key topics.
- **Customizable Online Lessons** — Instructors can select single topic modules from 225 titles to create individualized lesson plans.
- **Self-directed Education** — Program managers can assign the modules for clients to study and practice key skills, while tracking time-on-task for reporting purposes.
- **Counseling Sessions** — Case managers use the modules to guide clients through key elements of the reentry process.

TOPICS INCLUDE THE FOLLOWING:



COMMUNICATION SKILLS

- Keeping a Job
- Practical Realities
- Relationships & Social Skills
- Life Challenges
- Substance Abuse
- Finding a Job



SELF-MANAGEMENT SKILLS

- Appearance
- Positive Thinking
- Time Management
- Managing Emotions
- Correct Work Behavior
- Working Productively
- Effective Work Techniques
- Decision Making



WORKING WITH OTHERS

- Relating to Others
- Effective Customer Service
- Teamwork
- Dealing with Supervisors
- Introduction to Green Jobs



PRE-EMPLOYMENT SKILLS

- Career Awareness
- Preparing a Resume
- Writing a Cover Letter
- Filling Out an Application
- Interviewing

CONTACT an Aztec Rep for Pricing

Life Skills Education Spanish Reentry Series

Designed to Foster Workforce Readiness Skills | Spanish



LIFE SKILLS EDUCATION & REENTRY IN SPANISH

TOPICS INCLUDE THE FOLLOWING:

- **Encontrar un Trabajo**
— Finding a Job
- **Realidades Prácticas**
— Practical Realities
- **Desafíos de la Vida**
— Life Challenges



- **Conservar un Trabajo**
— Keeping a Job
- **Relaciones y Habilidades Sociales**
— Relationships & Social Skills
- **Abuso de Sustancias**
— Substance Abuse

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 National Association
 of Workforce Boards

FEATURES INCLUDE

Online **Spanish Reentry Modules** are designed to be versatile resources that work in multiple places. There are three main ways service providers use them:

CUSTOMIZABLE ONLINE LESSONS

Instructors can select single topic modules from a range to 57 titles to create individualized lesson plans.

SELF-DIRECTED EDUCATION

Program managers can assign the modules for clients to study and practice key skills, while tracking time-on-task for reporting purposes.

COUNSELING SESSIONS

Case managers use the modules to guide clients through key elements of the reentry process.

Life Skills Education Titles

*Available in Spanish | ** Coming Soon in Spanish

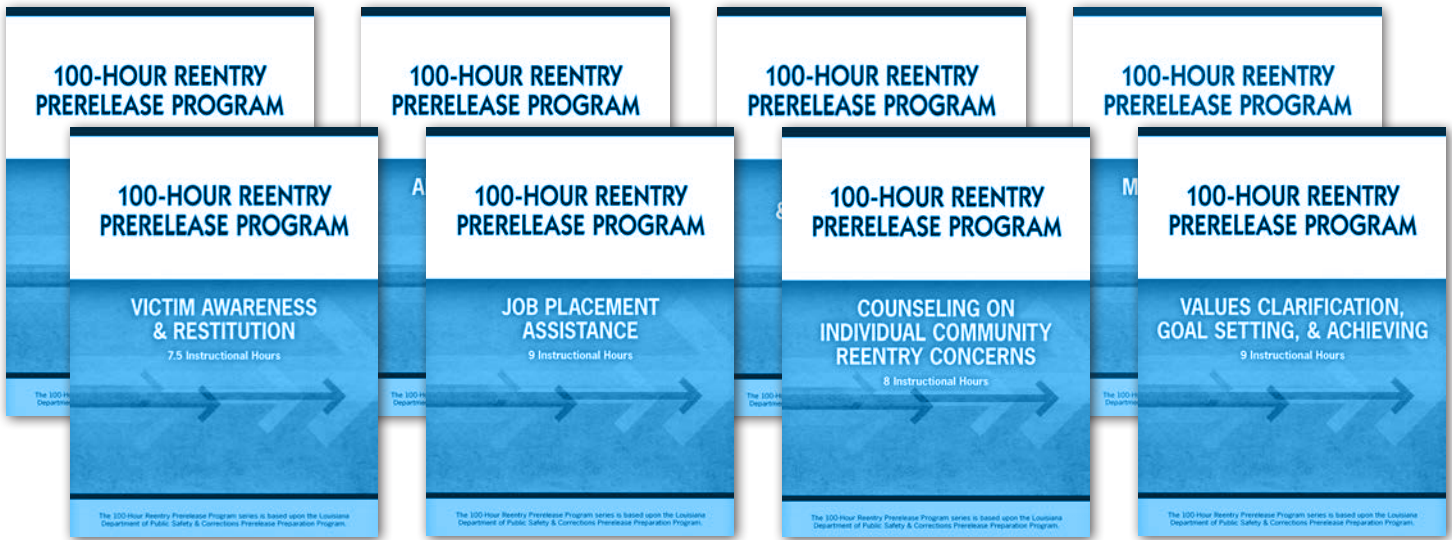
	25-100	125-500	525-1,000	1,000+
	\$3.99 / booklet	\$3.49 / booklet	\$2.99 / booklet	Call for Pricing
1000 ALCOHOL / SUBSTANCE ABUSE	<ul style="list-style-type: none"> *1001 Straight Talk about Drugs 1003 Marijuana & Your Health 1011 Narcotics *1018 What Is Addiction? *1019 Ending an Addiction 1022 Methamphetamine 1101 Alcohol & Driving 1102 Alcohol & Your Body 1103 Alcoholism & the Family 1106 Teens & Alcohol 1109 How to Assess Your Drinking 1110 Problem Drinking *1115 Drinking Myths *1116 Alcohol at Work 1118 Adult Children of Alcoholics *1119 An Alcoholic in Your Life 1120 Fetal Alcohol Syndrome 	<ul style="list-style-type: none"> 2129 Single Parenting 2130 Teaching Resilience 2131 Bullying <p>2200 YOUTH</p> <ul style="list-style-type: none"> **2201 Handling Peer Pressure **2202 When Your Parents Divorce **2203 Family Stress **2207 Youth & Suicide **2210 New Kid on the Block **2212 Getting Along **2213 How to Say No <p>3000 HEALTH & WELLNESS</p> <ul style="list-style-type: none"> 3004 Fit for Life *3006 Mental Illness *3101 Depression *3102 Anger *3123 An Introduction to Stress *3104 Codependency 3105 Worrying *3106 Finding Help 3107 Understanding Suicide 3108 Death and Grieving *3124 Post-Traumatic Stress Disorder 3125 Thoughts of Suicide <p>5000 DOMESTIC VIOLENCE</p> <ul style="list-style-type: none"> 5001 Child Abuse 5002 Sexual Abuse 5003 Parents, Families & Abuse 5004 Incest 5005 Domestic Abuse 5006 Rape 5007 Acquaintance Rape 5008 Dating Violence 5009 The Way Out for Abused Women 5010 When You're in a Violent Relationship 5011 Preventing Elder Abuse & Neglect 5012 Looking Back, Moving Forward 5013 Witness to Violence 5014 Child Neglect 5015 Abusive Women *5016 Time To Change 5017 Toward a Happier Family <p>7000 CAREER SKILLS</p> <ul style="list-style-type: none"> 7001 How to Choose a Career 7002 How to Choose a Tech. School **7003 How to Choose a College **7004 The Interview **7005 The Application **7006 The Resume 7007 The Cover Letter 7008 Planning Your Job Search 7009 How to Develop Job Resources **7010 The Follow-Up Letter **7011 The Contact Network **7012 The Summer Job 7013 The Part-Time Job **7014 Coping With Unemployment 7015 Jobs with a Future 	<ul style="list-style-type: none"> 7016 Targeting Your Next Employer **7017 What Now? Steps After Layoff **7018 The Mature Resume 7019 The Informational Interview 7020 The Tailored Resume 7021 Making It at Work 7022 Working with Employment Agencies 7023 Changing Careers 7024 Overqualified **7025 Getting a Start on Your Career **7026 Your First Resume 7027 Preparing for a Video or Phone Interview 7028 Untangling the Internet 7029 The Computerized Job Search **7030 The Follow-up Interview **7031 Working a Job Fair 7032 Evaluating Your Interview 7033 Finding a Mentor for Job Success 7034 Being a Workplace Mentor 7035 Getting the Job Done *7036 Listen Up! **7037 Keeping Your Cool at Work 7038 Preventing Workplace Violence *7039 Keeping Your Skills Sharp 7040 Back to School **7041 Facing a Layoff 7042 When Your Partner Loses a Job **7043 Sexual Harassment 7044 Winning an Employer Over 7045 Green Jobs 7046 Using Social Media 7047 Linking Up Online <p>8000 MILITARY LIFE</p> <ul style="list-style-type: none"> 8001 Service Families 8002 YService-Related Benefits **8004 Civilian Again 8005 Called to Duty 8006 When Service Brings Separation 8007 Serving Your Country Abroad 8008 Making Your Marriage Stronger 8009 Making More of Military Pay **8010 Choosing a Career After Service **8011 Military to Civilian 8012 Returning Home 8013 Together Again 8014 Guess Who's Coming Home 8015 Adjusting to Life Back Home 8016 Caring for Children During Deployment 8017 New Vet, New Mission 8018 Resilience <p>9000 GETTING WORK/KEEPING A JOB</p> <ul style="list-style-type: none"> *9001 Assessing Your Job Skills 9002 You & Your Job 9003 Job Leads *9004 Ways to Go, People to See 9005 Letters for Job Seekers **9006 Steps to Great Résumé 	<ul style="list-style-type: none"> **9007 Applying for a Job **9008 Your First Interview *9009 Making Contacts *9010 Look Sharp **9011 Finding Your Place on the Job **9012 Coping at Work **9013 Getting to Work *9014 Stick to It! *9015 You Can Do It! *9016 Workplace Diversity *9017 Getting Along with Your Boss *9018 Making Ends Meet *9019 You're Important *9020 Attitude *9021 Customer Service *9022 The Work World *9023 Time Management *9024 Telephone Skills *9025 Teamwork 9026 Good Work: Steps to Success 9027 Finding Your Balance *9028 Managing Stress 9029 Career Satisfaction **9030 How to Do Your Job Better *9031 Screening Tests **9032 Temporary Jobs 9033 Disability & Job Finding 9034 On the Job with a Disability **9035 Oops ... I Made a Mistake! *9036 No Resume? No Problem! 9037 First Step Up **9038 Self-Employment 9039 Time to Move On? **9040 You're in Charge *9042 It's Not Too Late to Learn *9044 Talking to Employers <p>9100 REENTRY</p> <ul style="list-style-type: none"> *9101 Getting Out, Staying Out *9102 Rebuilding Your Relationships *9103 Out on Your Own *9104 Getting Back to Work *9105 Before You Go *9106 Your Turn to Talk *9107 Writing a Resume *9108 Writing a Cover Letter *9109 Sample Resumes & Cover Letters *9110 Finding a Job

BOOKLETS: 16 page: 5.5" x 8.5"
 WORKBOOK: 48 page: 8.5" x 11"

ORDER
 LIFE SKILLS BOOKLETS
 TODAY!



100-Hour Reentry Prerelease Program



The **100-Hour Reentry Prerelease Program** was developed to fulfill a critical component of prerelease practices. The program helps ensure a successful transition by equipping offenders with the basic knowledge and skills needed to reintegrate into the community. The curriculum supports positive, individual change by providing practice activities designed to improve the ability to use and process information, develop a positive attitude and moral compass, and accept rules and regulations. The program can be used by any national, state, and local prerelease reentry program or facility.

PERSONAL DEVELOPMENT

Develop critical skills in order to effectively attain physical, mental, and emotional well-being through positive communication and healthy lifestyle choices.

PROBLEM SOLVING & DECISION-MAKING

Develop valuable conflict-resolution skills and make subsequent constructive decisions.

ANGER MANAGEMENT

Acknowledge and control one's own anger and appropriately react to others' anger.

VALUES CLARIFICATION, GOAL SETTING, & ACHIEVING

Learn the value of moral character traits in order to achieve productive personal goals and live as a responsible citizen.

VICTIM AWARENESS & RESTITUTION

Comprehend and accept the consequences as well as make restitution for the offender's crime, and acknowledge that the offense has had a negative impact on the lives of the primary, secondary, and tertiary victims; take responsibility for those impacts; and consider ways of repairing harm done.

EMPLOYMENT SKILLS

Understand soft skills needed to enter the workforce and how these skills are implemented on the job.

JOB PLACEMENT ASSISTANCE

Use available resources to successfully research, identify, and attain employment.

MONEY MANAGEMENT SKILLS

Develop a realistic financial plan for post-release by means of understanding and managing the basics of credit, banking, and personal budgeting.

REENTRY SUPPORT RESOURCES

Obtain release documentation and utilize the available resources provided by federal, state, and local agencies as well as other service providers.

COUNSELING ON INDIVIDUAL COMMUNITY REENTRY CONCERNS

Establish methods conducive to successful reentry into the community by means of understanding the dynamics of the relationships among the individual, family, and members of society.

100-Hour Reentry Prerelease Booklets

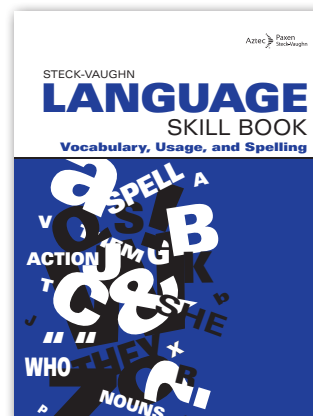
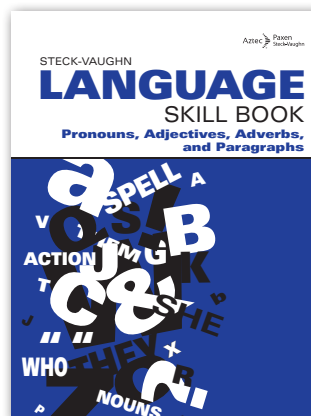
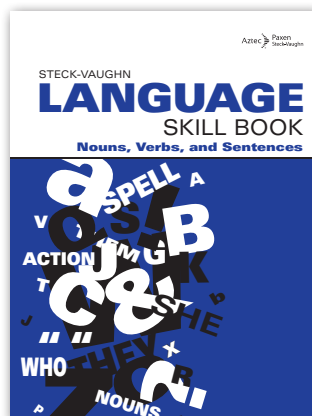
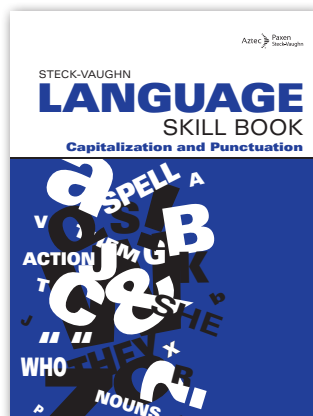
PRINT PRODUCT	ISBN	PRICE
Anger Management	979-8-891-41000-8	4.00
Counseling on Individual Community Reentry Concerns	979-8-891-41001-5	4.00
Employment Skills	979-8-891-41002-2	4.00
Job Placement Assistance	979-8-891-41003-9	4.00
Money Management Skills	979-8-891-41004-6	4.00
Personal Development	979-8-891-41005-3	4.00
Problem Solving & Decision Making	979-8-891-41006-0	4.00
Reentry Support Resources	979-8-891-41007-7	4.00
Values Clarification, Goal Setting, & Achieving	979-8-891-41008-4	4.00
Victim Awareness & Restitution	979-8-891-41009-1	4.00
100-Hour Reentry Prerelease Program Complete Bundle (1 of each title)	979-8-891-41024-4	33.95
100-Hour Reentry Prerelease Answer Key	979-8-891-41010-7	9.99

All orders will be charged shipping and handling. We ship UPS ground. Please calculate 12.5% of the order value or a \$10 minimum on orders under \$50 and \$15 on orders between \$50 and \$100.

ADULT BASIC EDUCATION - PRINT

Steck-Vaughn Language Skill Books

GLE 4-8



This series of four booklets provides specific exercises to help adult learners in the areas of grammar, usage, mechanics, organization, and more.

SPECIAL FEATURES INCLUDE

- Pinpointed instruction for 12 different skills
- Answer key included—ideal for independent study
- GLE 4-8

Steck-Vaughn Language Skill Books

PRINT PRODUCT	BOOK	ISBN	PRICE
Vocabulary, Usage, and Spelling	SB	978-1-954-45627-3	5.95
Capitalization and Punctuation	SB	978-1-954-45624-2	5.95
Nouns, Verbs, and Sentences	SB	978-1-954-45625-9	5.95
Pronouns, Adjectives, Adverbs, and Paragraphs	SB	978-1-954-45626-6	5.95

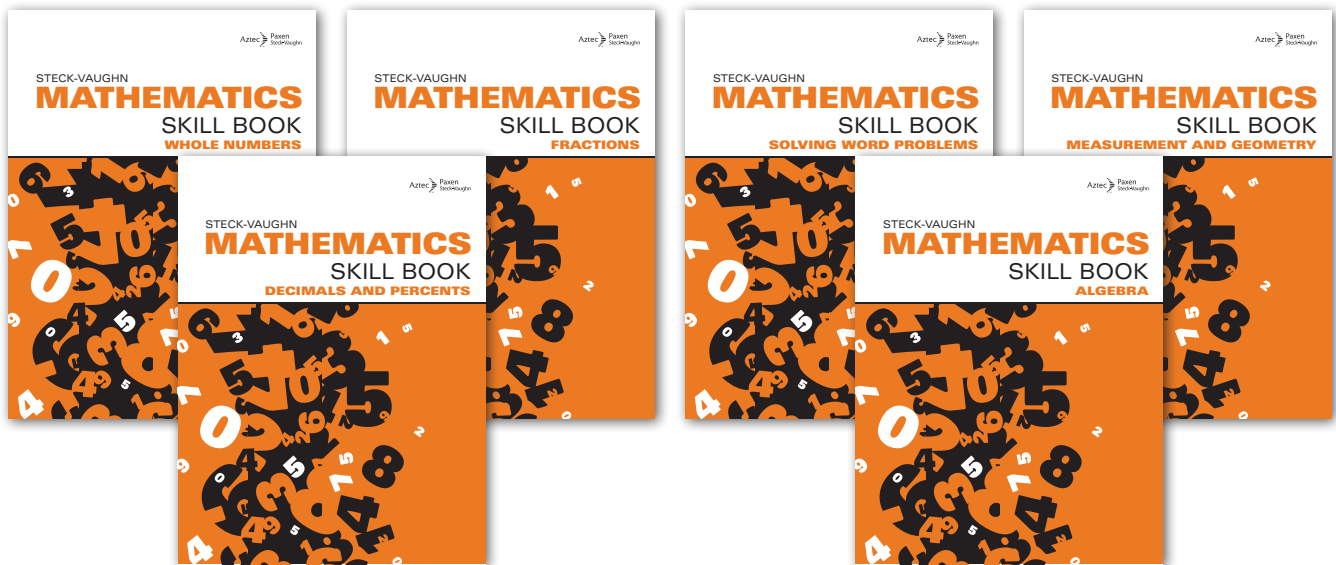
SB: Student Booklet

All orders will be charged shipping and handling. We ship UPS ground. Please calculate 12.5% of the order value or a \$10 minimum on orders under \$50 and \$15 on orders between \$50 and \$100.

ADULT BASIC EDUCATION - PRINT

Steck-Vaughn Mathematics Skill Books

GLE 4-10



This series of six booklets delivers a consistent skill-and-practice format and provides ample practice exercises to help adult learners strengthen math skills.

Mathematics Skill Books offer complete coverage of all basic skill areas including whole numbers, fractions, decimals, percents, word problems, problem solving, algebra, measurement, and geometry.

FEATURES

- GLE 4-10
- 6 Booklets
- Basic Math Skill Areas - whole numbers, fractions, decimals, percents, word problems, problem solving, algebra, measurement, and geometry.

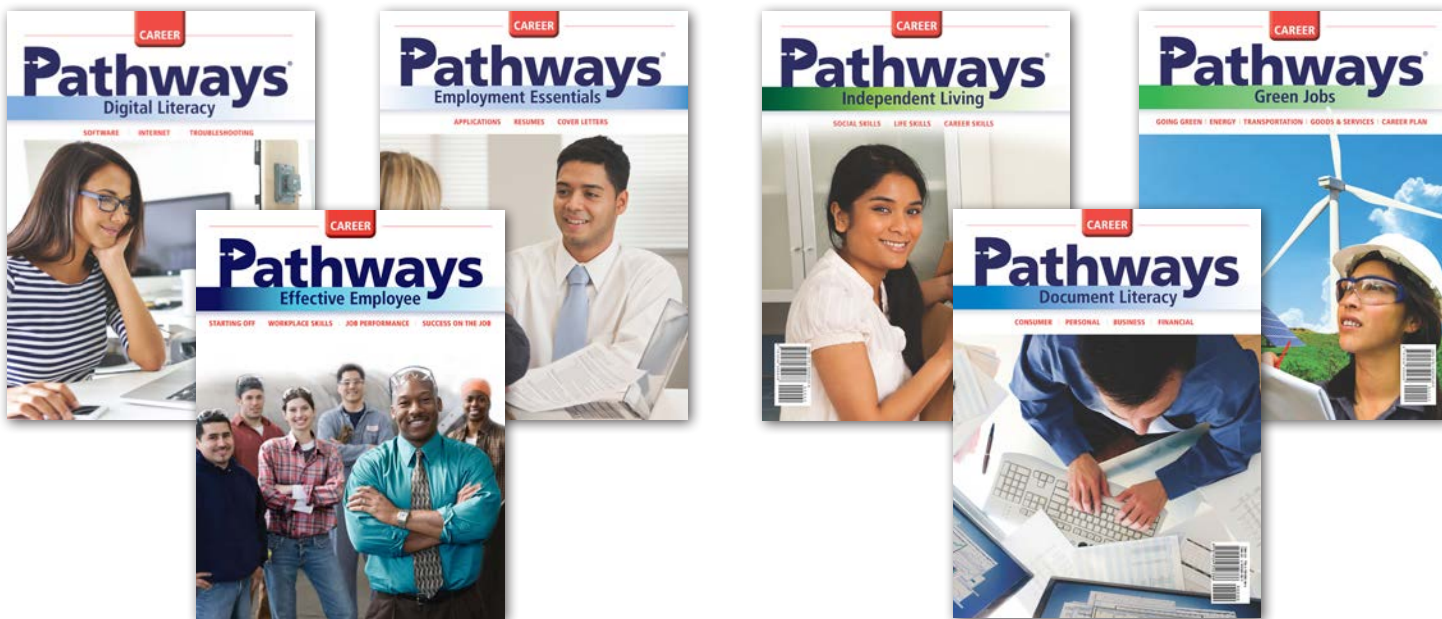
Steck-Vaughn Mathematics Skill Books

PRINT PRODUCT	BOOK	ISBN	PRICE
Whole Numbers	SB	978-1-954-45628-0	5.95
Fractions	SB	978-1-954-45629-7	5.95
Decimals and Percents	SB	978-1-954-45630-3	5.95
Solving Word Problems	SB	978-1-954-45631-0	5.95
Algebra	SB	978-1-954-45632-7	5.95
Measurement and Geometry	SB	978-1-954-45633-4	5.95

SB: Student Booklet

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Career Pathways



The road to a stronger future sometimes involves unforeseen twists and turns. Career Pathways helps learners draw a straight line between career interests and gainful employment. This series, which correlates to a host of national competencies, provides learners with in-depth understanding of the necessary skills to seek, secure, and succeed in high-interest positions.

DIGITAL LITERACY

Digital Literacy provides all the essential tools for understanding and using computers, smart phones and modern communication systems. The book pares down the often over-complex world of digital devices and offers a no-nonsense approach.

EFFECTIVE EMPLOYEE

Effective Employee equips emerging professionals with the skills, experiences, and intangibles to excel and advance in today's workplace. An engaging narrative and high-interest features help learners unlock the secrets to lasting success.

EMPLOYMENT ESSENTIALS

Employment Essentials helps job seekers produce eye-catching applications, resumes, and cover letters. It uses an engaging narrative, appealing visuals, and activities and assessments designed to amplify understanding and outcomes.

INDEPENDENT LIVING

Help students enter the independent world with this title that provides learners with instruction and practice in a host of areas, all designed to build skills and increase confidence. In particular, this book helps students acquire and master social, life, and career skills.

DOCUMENT LITERACY

Document Literacy puts fine print under the microscope. A series of detailed callouts help learners decode and master complex consumer, personal, business, and financial documents. Chapter reviews allow learners to check understanding.

GREEN JOBS

Are your students looking for a better future? Then Green Jobs is the resource for them. Packed with information, activities, and support, Green Jobs provides insight into one of the fastest-growing areas of the United States economy: green industries.

FEATURES

- Life skills and best practices for the workplace.
- Practical life-skills and practice putting them to use.
- Relatable content developed specifically for adult learners.
- Lessons with step-by-step instruction and practice.
- Activities with a comprehensive approach to learning.
- Readability levels beginning at grade 8.
- Correlates a host of national competencies.

Career Pathways

PRINT PRODUCT	ISBN	PRICE
Career Pathways Digital Literacy	978-1-934-35064-5	24.99
Career Pathways Effective Employee	978-1-934-35039-3	24.99
Career Pathways Employment Essentials	978-1-934-35044-7	24.99
Career Pathways Independent Living	978-1-934-35047-8	24.99
Career Pathways Document Literacy	978-1-934-35038-6	19.99
Career Pathways Green Jobs	978-1-934-35043-0	19.99
Career Pathways Bundle	978-1-934-35019-5	144.94

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The Aztec Learning Management System

LEARNER EXPERIENCE

Aztec Software's focus on the student experience is a key element in course design. All of Aztec's programs are student-centered and allow the student to navigate through courses at his/her own pace, while following prescribed programs of study.

THE FOLLOWING ARE ELEMENTS OF THE STUDENT EXPERIENCE

1. Introduction to the Student Dashboard: Learners are provided an overview of the dashboard and instruction on the features with a walk-through of the functionality.
2. Course Access: Students are assigned to classes that are accessed from the student dashboard, and each class shows visual percentage of progress.
3. Goal Setting and Progress Tracking:
 - a. Students can see personal usage goals vs. actual usage
 - b. Personalized announcements
 - c. Certificates can be awarded based on academic progress to promote motivation.
4. Class Dashboard:
 - a. Simple access to next learning activity
 - b. Detailed Learning Plan
 - c. Course Summary
- d. Class Progress (Percentage of Completion, Numbers of Activities Completed and Remaining)
- e. Completed Practice Test scores (in applicable series)
- f. Class Activity (Actual Usage Time compared to Teacher Goals)
- g. Students access to scores
5. Assignments and Feedback: Individual Learning Plans are continuously updated based on student assessments and pre/post test results. Teachers can also create and give their own assignments to students based upon assessment data.
6. Waivers: Learning plans are updated with waivers if students test proficiently in certain activities.
7. Assessments: Subject-based, leveled HSE practice tests have 3 versions delivered randomly and can be taken anytime (in applicable series). Utilizing pre/post-tests allows instructors to adequately prepare for remediation of student skills and knowledge.
8. Resource Library: Teachers can upload documents (ePubs (if purchased), PDF, PowerPoint, Word, Graphics, Excel, etc.) to be accessed by students assigned to class.
9. Communication with Instructors: If enabled, the messaging system allows students to communicate with instructors or administrators, teachers to communicate with administrators and students, and administrators to communicate with teachers and students.
10. Types of Activities: Aztec follows a core methodology of pretest, lesson instruction, drills and practice, and post-tests. All lessons are developed in alignment with andragogical theory.

INSTRUCTOR EXPERIENCE

The robust reporting functionality of Aztec's management system allows for data collection of individual student progress, groups of students, and evidence of student growth which are measured through formative assessments, allowing both teachers and administrators to track and monitor student learning. Aztec provides minute-by-minute tracking of Measurable Skill Gains across the Educational Functioning Levels in each academic area and individual sub-skills on multiple levels in addition to providing remediation plans that guide instruction and therefore accountability to the College and Career Readiness Standards.

THE FOLLOWING ARE THE ELEMENTS OF THE INSTRUCTOR EXPERIENCE

1. Manage and Track Goals and Learning Plans: Teachers can assign and view student goals, see progress and performance, view assignments in all learning plans, and modify learning plans as necessary. When viewing the learning plans, teachers can see whether an assignment is not started, in progress, assigned for review, or completed.
2. Track Assignments and Assessments: Teachers can see immediate results from student learning activities and assessments and drill down to specific student answers and areas that require remediation.
3. Send and Receive Notifications: Teachers can communicate directly with students and provide live, ongoing support, tutorial services, and remediation.
4. Manage Students and Classes: Teachers can easily create custom classes, add and deactivate students, manage student accounts, organize students into custom class groupings, and provide administrators up-to-date data about class activities.
5. Track Time on Task: Time on task is easy to see for a single student or a full class, is viewable by date range, and sortable by self-identified criteria.
6. View Student Learning Content: Teachers can "masquerade" as students to see exactly where a student is within a lesson and offer guidance in real-time without affecting student data.
7. Real-Time Monitoring: Communicate with students who are actively online and see a screen shot of their screen in real-time.
8. Masquerade: View student activity in the actual student account.
9. Reporting: Run reports with customizable features on all aspects of student engagement with the online program.
11. Tags: Track student progress by any criteria or grouping.
12. Computer Directed Learning: Based on a student's individualized learning plan, learning objectives are presented one at a time until mastery is achieved.
13. Saved Reports: Save filters for your favorite reports so that they can be easily run when you need them.
14. Social Media: Link to Facebook, Twitter, LinkedIn, etc.(as applicable)
15. Class Creation: Select units from purchased programs to build a custom class.
16. Learning Views: Gives the instructor the ability to modify/customize student content even further within a set class.
17. Grade Student Essays: Digital rubrics allow for easy grading of all student work.
18. Distance Learning: Track student activity in real time.

CONTENT AND ASSESSMENTS

The Aztec Software Learning Continuum contains multiple learning series that represent the multiple Educational Functioning Levels of Adult Education. Classes are written for the learning objectives identified by both the NRS and assessment publishers and include all related learning objectives. Curriculum content includes a variety of instructional lessons, learning modalities, practice activities and drills that develop students' capabilities in each of the sub-skill areas targeted by the course. All instructional materials are developed specifically for the adult learner.

Formative assessments embedded in Aztec Software, including diagnostic testing for each academic content area and sub-area, provide ongoing formal procedures for classroom teachers to deploy and conduct during the learning process to monitor student progress through the learning plans, to modify teaching and learning activities based on these formative assessments, and to improve student promotion and progression through the EFLs.

Does your agency need Professional Development?



COMING SOON!!

CEA Professional Development

Aztec Software's Academic Specialist Team can provide custom, in-person professional development!

PROFESSIONAL DEVELOPMENT TOPICS INCLUDE

- Adult Ed 101 for the Beginning Teacher – Where Do I Start?
- Aztec Insight Features and Teacher Tools
- Blended Learning for the Kaplan Books and Kaplan GED / HiSET Series
- Blended Learning Made Easy with Aztec Products
- Blended Learning Methods
- Communication Skills
- Critical Thinking Skills
- Custom Individualized Learning Plans with Aztec's Learning Views
- Data Driven Instruction
- Data-Driven Instruction Using Aztec's Formative and Summative Assessments
- Digital Literacy Skills
- Distance Learning 101: Tips for Beginners
- Distance Learning Best Practices
- Engagement and Retention Strategies for Adult Learners
- Equitable Access to Learning with Aztec, Paxen, and Kaplan Products
- Improving Students' CASAS Scores with Aztec Software and Paxen Publishing Pre-HSE and HSE Products
- Improving Students' NRS Scores with Aztec Software and Paxen Publishing Products
- Making the Transition from Print to Digital
- Motivating Learners in an Online Learning Environment
- Paxen Publishing's Steck-Vaughn Complete GED Test Preparation 2nd Edition and GED Practice Tests
- Paxen Publishing's Steck-Vaughn Pre GED, GED (English/Spanish)
- Paxen's Career Pathways
- Pharmacy Technician Training – An IET models
- Redefining Positive Learner Outcomes with Aztec
- Refining Your Program with a Comprehensive Orientation Program
- Review of Blended Learning Strategies
- Self-Awareness
- Self-Management & Executive Functioning Skills
- Setting Up a Distance Learning Program with Aztec
- Strategies for Stop-In & Stop-Out Students
- Strategies for Using A Tutor for CASAS
- Strategies for Using A Tutor for TABE
- The Integration of "Skills That Matter – Digital Literacy" into Adult Education Programs
- Using Admin/Teacher Tools
- Using Aztec to Create Individualized Learning Plans for Targeted Instruction
- Using the Fundamental Skills Print Series in a Classroom
- WIOA and IET Programs in Adult Education - Employability Skills

Don't see the topic you want? ASK US!

Aztec can create customized professional development to meet your agencies' needs.

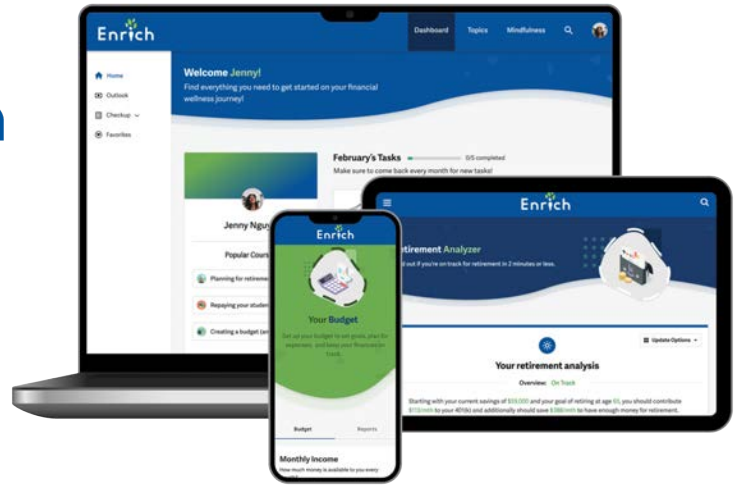
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Enrich

Financial Wellness Program



The Enrich financial wellness program, tailored for both employees and their families, offers a comprehensive educational journey. This holistic approach is designed to elevate participants' financial well-being by providing an immersive learning experience. It caters precisely to the unique financial needs and challenges of each user, ensuring a personalized and impactful journey toward financial empowerment. The Enrich user-friendly and fully responsive program embraces interactivity and gamification, keeping users captivated throughout their journey. Users will engage in exciting activities, earn rewards, take part in stimulating contests, and learn more about their own financial personalities. Through an array of educational content, employees present personalized monthly tasks, highly interactive courses, contests, gamification elements, insightful personal assessments, and stress score evaluations.



LEARN MORE ABOUT THE ENRICH FINANCIAL EDUCATION PROGRAM

At the core of Enrich's mission is the commitment to make financial learning engaging and enjoyable.



FEATURES

- Add financial literacy to your wellness programs
- Educate employees on your benefits
- Increase employee productivity
- Reduce employee financial stress
- Measure financial literacy efficacy

LEARN MORE

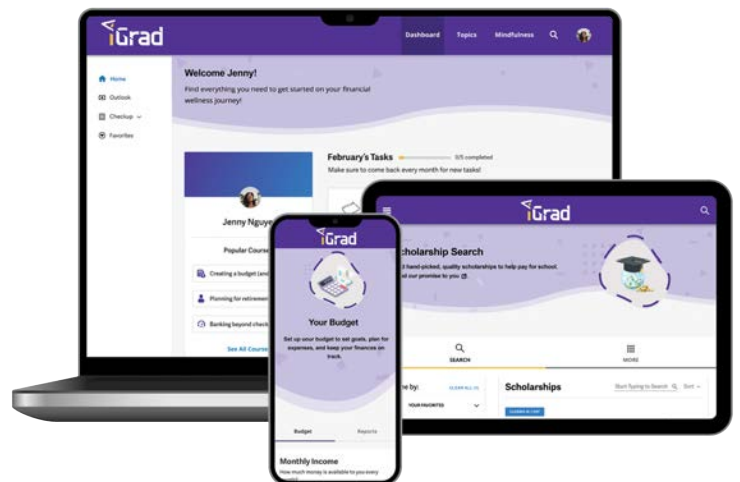


iGrad

Financial Education Platform



iGrad, an acclaimed online financial education platform designed specifically for college students, is used by over 600 colleges nationwide. iGrad offers engaging, unbiased content through a highly customizable system, catering to individual student needs. The diverse content within the platform includes articles, videos, games, calculators, downloadable resources, and interactive courses, ensuring relevance to different learning styles. With an interactive interface and gamification features, students can earn rewards, participate in contests, and engage with forums for continued interest and involvement.



FEATURES

- Engage customers with branded financial wellness
- Educate customers on your products
- Generate leads / nurture customer relationships
- Cross-promote your products
- Measure financial literacy efficacy
- Employs 'flipped' or 'inverted' classroom

LEARN MORE



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DEVELOPMENT**
Webinar Series

Every Monday at
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3:00 pm Eastern

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